



Government of Newfoundland and Labrador  
Apprenticeship and Trades Certification Division

## Record of Work Experiences Trade Qualifier or Pre-Apprenticeship Credits

### BOILERMAKER

#### Note to Apprenticeship Applicants

The work experiences on this form are for credit only and must have been performed prior to your registration as an apprentice.

#### Applicant Information

Name: \_\_\_\_\_  
Surname \_\_\_\_\_ First \_\_\_\_\_ Initial \_\_\_\_\_

Address: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
P. O. Box/Street \_\_\_\_\_ City/Town \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

#### Employer Information & Verification

#### Note to Employer

By completing the section below you are confirming that the hours indicated for the applicant are specific to employment in the **Boilermaker Trade**.

Verified By: \_\_\_\_\_ CRA\* Business #: \_\_\_\_\_  
Company Name \_\_\_\_\_ 9 Digits \_\_\_\_\_

Address: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
P. O. Box/Street \_\_\_\_\_ City/Town \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_  
Employer or Representative \_\_\_\_\_

Employer or Representative Signature \_\_\_\_\_ Employer or Representative (Print) \_\_\_\_\_

Date of applicant's employment from: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ to: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year Month Day Year

Total hours of employment the applicant worked in the **Boilermaker Trade**: \_\_\_\_\_ Hours

\* CRA Canada Revenue Agency

**Please check the appropriate box**

Trade Qualifiers <input type="checkbox"/>	The <b>signature of the journeyperson</b> that follows each of the required skills acknowledges that the applicant has met the competencies in each of the skill areas according to the Industry Standard associated with this trade.
Pre- Apprenticeship Credits <input type="checkbox"/>	The <b>signature of the journeyperson</b> that follows each of the required skills acknowledges that the applicant has performed in each of the skill areas appropriate for this trade.

- The Advisory Committee in the **Boilermaker Trade** has identified the work experiences or skills listed below as those required for the trade.
- Journeypersons must be certified in the trade stated by this document. A Journeyperson in another trade may sign certain sections if the skills are common to both trades.

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
<b>Trade Skills:</b>		
Use common hand tools.		
Use measuring and layout tools.		
Use cutting, grinding and shaping tools and equipment.		
Use welding tools and equipment.		
Use lifting tools and equipment		
Use safety and environmental tools and equipment.		
Use metals.		
Use fiberglass and fiberglass-reinforced materials.		
Interpret drawings and specifications.		
Interpret charts and handbooks.		
Interpret codes, standards and regulations.		
Interpret general construction documents.		

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
Identify welding process.		
Prepare joint.		
Fit joint.		
Perform tack weld.		
Weld joint.		
Inspect components.		
Perform tests.		
Interpret tests.		
Remove tools and equipment.		
Remove materials.		
<b>Rigging and Hoisting:</b>		
Assemble work platforms.		
Use self-propelled platforms.		
Hang swing structures.		
Determine rigging requirements.		
Select slings.		
Install rigging apparatus.		
Assemble hoisting equipment.		
Determine load weights.		
Perform lifting operation.		
<b>New Construction:</b>		
Ensure site preparation.		
Inspect jobs.		
Organize tools and equipment in new construction.		
Organize and store materials in new construction.		
Communicate with others.		
Maintain safe work area.		
Transfer components.		

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
Pre-assemble components.		
Secure components.		
Align components.		
Fit components.		
Expand tubes.		
Bolt components.		
Tack components.		
<b>Maintenance and Repair:</b>		
Interpret plant procedures.		
Obtain permits.		
Ensure site preparation and safety.		
Inspect scope of work.		
Organize tools and equipment for maintenance and repair.		
Follow plant communication procedures.		
Continually monitors work progress.		
Identify problem.		
Identify solution.		
Obtain resources.		
Maintain components.		
Repair components.		
Dismantle components.		
Remove materials.		

## Note to Journeypersons

- Journeypersons who have applied their signatures to the skills required for the certification section of this document must complete the following sections.
- The Apprenticeship and Trades Certification Division, for the purpose of verification, may contact Journeypersons who have applied their signatures to skills for applicants.

### Journeyperson Supervisor Verification

Name: \_\_\_\_\_  
Surname \_\_\_\_\_ First \_\_\_\_\_ Initial \_\_\_\_\_

Address: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
P. O. Box/Street \_\_\_\_\_ City/Town \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ Cell phone: (\_\_\_\_\_) \_\_\_\_\_

e-mail: \_\_\_\_\_

Certificate Number: \_\_\_\_\_ and/or I.P. Number \_\_\_\_\_

Name (signature): \_\_\_\_\_

### Journeyperson Supervisor Verification

Name: \_\_\_\_\_  
Surname \_\_\_\_\_ First \_\_\_\_\_ Initial \_\_\_\_\_

Address: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
P. O. Box/Street \_\_\_\_\_ City/Town \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ Cell phone: (\_\_\_\_\_) \_\_\_\_\_

e-mail: \_\_\_\_\_

Certificate Number: \_\_\_\_\_ and/or I.P. Number \_\_\_\_\_

Name (signature): \_\_\_\_\_

## For Office Use Only

Credit: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

m / d / y

### Note To Trade Qualifier Applicants

If employer verification is not possible, please contact the nearest Apprenticeship and Trades Certification Office to discuss available options.

### Contact Information

Avalon	Clarenville	Central	Western	Labrador
Apprenticeship and Trades Certification Division Industrial Training Section 1170 Topsail Road P.O. Box 8700 St. John's, NL A1B 4J6 Phone: (709) 729-2729 Fax: (709) 729-5878 Toll Free: 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 45 Tilley's Road Clarenville, NL A5A 1Z4 Phone: (709) 466-3982 Fax: (709) 466-3987 Toll Free: 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 42 Hardy Avenue Grand Falls-Windsor, NL A2A 2J9 Phone: (709) 292-4215 Fax: (709) 292-4502 Toll Free 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 1-3 Union Street Aylward Building, 2 <sup>nd</sup> Floor P.O. Box 2006 Corner Brook, NL A2H 6J8 Phone: (709) 637-2366 Fax: (709) 637-2519 Toll Free 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 163 Hamilton River Road Bursey Building P.O. Box 3014, Station "B" Happy Valley-Goose Bay, NL AOP 1E0 Phone: (709) 896-6348 Fax: (709) 896-6703 Toll Free 1-877-771-3737

The personal information in this form is being collected under the authority of section 61(c) of the **Access to Information and Protection of Privacy Act, 2015** for the purpose of verifying work experience for apprenticeship credit. If you have any questions about the collection, use and disclosure of your personal information, please contact an Apprenticeship Program Officer at one of ATCD's regional offices, or email [app@gov.nl.ca](mailto:app@gov.nl.ca).