

**Record of Work Experiences**  
**Trade Qualifier or Pre-Apprenticeship Credits**

**BOOM TRUCK OPERATOR**

**Note to Apprenticeship Applicants**

The work experiences on this form are for credit only and must have been performed prior to your registration as an apprentice.

**Applicant Information**

**Name:** \_\_\_\_\_  
Surname First Initial

**Address:** \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
P. O. Box/Street City/Town Province Postal Code

**Telephone:** (\_\_\_\_) \_\_\_\_\_ **Cell:** (\_\_\_\_) \_\_\_\_\_ **Email address:** \_\_\_\_\_

**Employer Information & Verification**

**Note to Employer**

By completing the section below you are confirming that the hours indicated for the applicant are specific to employment in the **Boom Truck Operator Trade**.

**Verified By:** \_\_\_\_\_ **CRA Business #:** \_\_\_\_\_  
Company Name 9 Digits

**Address:** \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
P. O. Box/Street City/Town Province Postal Code

**Telephone:** (\_\_\_\_) \_\_\_\_\_ **Email Address:** \_\_\_\_\_  
Employer or Representative

\_\_\_\_\_  
Employer or Representative Signature

\_\_\_\_\_  
Employer or Representative (Print)

**Date of applicant's employment from:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **to:** \_\_\_\_/\_\_\_\_/\_\_\_\_  
Month Day Year Month Day Year

Total hours of employment the applicant worked in the **Boom Truck Operator Trade:** \_\_\_\_\_ Hours

\* CRA - Canada Revenue Agency

**Please check the appropriate box:**

Trade Qualifiers <input type="checkbox"/>	The <b>signature of the Journeyperson</b> following each of the required skills acknowledges the applicant has met the competencies in each of the skill areas according to the Industry Standard associated with this trade.
Pre- Apprenticeship Credits <input type="checkbox"/>	The <b>signature of the Journeyperson</b> following each of the required skills acknowledges the applicant has performed in each of the skill areas appropriate for this trade.

- The Advisory Committee in the **Boom Truck Operator Trade** has identified the work experiences or skills listed below as those required for the trade.
- Journeypersons must be certified in the trade stated by this document. A Journeyperson in another trade may sign certain sections if the skills are common to both trades.

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
<b>SHOP SAFETY</b>		
Use shop tools in a safe manner		
Use shop equipment in a safe manner		
Use shop facilities in a safe manner		
<b>SAFETY REGULATIONS AND CONDITIONS</b>		
Follow <b>CSA z150-16 safety regulations</b> & assess environmental conditions such as weather		
Follow <b>CSA z150-16 safety regulations</b> & assess conditions such as road		
Follow <b>CSA z150-16 safety regulations</b> & assess conditions such as vehicle		
Follow <b>CSA z150-16 safety regulations</b> & assess conditions such as traffic		
Follow <b>CSA z150-16 safety regulations</b> & assess operating conditions		
<b>SAFETY RULES</b>		
Plan lifting strategies by following <b>CSA z150-16 safety regulations</b>		
Operate equipment by following <b>CSA z150-16 safety regulations</b>		
Prevent emergencies by following <b>CSA z150-16 safety regulations</b>		
<b>MAINTENANCE</b>		

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
Maintain equipment following manufacturers' recommendations		
<b>REGULATIONS AND EMERGENCY PROCEDURES</b>		
Interpret <b>CSA z150-16</b> safety regulations		
Integrate <b>CSA z150-16</b> safety regulations into work practices		
<b>INSPECTION</b>		
Perform pre-continual and post operational inspection according to manufacturer specifications		
<b>PREPARATION TO LIFT LOAD</b>		
Consider environmental, mechanical and operational variables		
Make calculations		
Set up boom truck		
Select and apply rigging for load		
Confirm LMI configuration		
Lift a load		
<b>BOOM TRUCK</b>		
Start-up boom truck in preparation for operation		
Plan lift strategies for boom truck		
Shut down and secure boom truck		
Prepare and secure load for travel		
Prepare boom truck for travel on road		
Perform pre-trip planning		
Travel boom truck on public roadways		

## Note to Journeypersons

- Journeypersons who have applied their signatures to the skills required for the certification section of this document must complete the following sections.
- The Apprenticeship and Trades Certification Division, for the purpose of verification, may contact Journeypersons who have applied their signatures to skills for applicants.

### Journeyperson Supervisor Verification

Name: \_\_\_\_\_  
Surname First Initial

Address: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
P. O. Box/Street City/Town Province Postal Code

Telephone: (\_\_\_\_) \_\_\_\_\_ Cell phone: (\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

Certificate Number: \_\_\_\_\_ and/or I.P. Number: \_\_\_\_\_

Name (signature): \_\_\_\_\_

### Journeyperson Supervisor Verification

Name: \_\_\_\_\_  
Surname First Initial

Address: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
P. O. Box/Street City/Town Province Postal Code

Telephone: (\_\_\_\_) \_\_\_\_\_ Cell phone: (\_\_\_\_) \_\_\_\_\_

e-mail: \_\_\_\_\_

Certificate Number: \_\_\_\_\_ and/or I.P. Number: \_\_\_\_\_

Name (signature): \_\_\_\_\_

### For Office Use Only

Credit: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
month / day / year

### Note To Trade Qualifier Applicants

If employer verification is not possible, please contact the nearest  
Apprenticeship and Trades Certification Office to discuss available options.

### Contact Information

<b>Avalon</b>	<b>Clareville</b>	<b>Central</b>	<b>Western</b>	<b>Labrador</b>
Apprenticeship and Trades Certification Division Industrial Training Section 1170 Topsail Road P.O. Box 8700 St. John's, NL A1B 4J6 Phone: (709) 729-2729 Fax: (709) 729-5878 Toll Free: 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 45 Tilley's Road Clareville, NL A5A 1Z4 Phone: (709) 466-3982 Fax: (709) 466-3987 Toll Free: 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 42 Hardy Avenue Grand Falls-Windsor, NL A2A 2J9 Phone: (709) 292-4215 Fax: (709) 292-4502 Toll Free 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 1-3 Union Street Aylward Building, 2 <sup>nd</sup> Floor P.O. Box 2006 Corner Brook, NL A2H 6J8 Phone: (709) 637-2366 Fax: (709) 637-2519 Toll Free 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 163 Hamilton River Road Bursey Building P.O. Box 3014, Station "B" Happy Valley-Goose Bay, NL A0P 1E0 Phone: (709) 896-6348 Fax: (709) 896-6703 Toll Free 1-877-771-3737

The personal information in this form is being collected under the authority of section 61(c) of the **Access to Information and Protection of Privacy Act, 2015** for the purpose of verifying work experience for apprenticeship credit. If you have any questions about the collection, use and disclosure of your personal information, please contact an Apprenticeship Program Officer at one of ATCD's regional offices, or email [app@gov.nl.ca](mailto:app@gov.nl.ca).