



**Record of Work Experiences**  
**Trade Qualifier or Pre-Apprenticeship Credits**

**PLUMBER**

**Note to Apprenticeship Applicants**

The work experiences on this form are for credit only and must have been performed prior to your registration as an apprentice.

**Applicant Information**

<b>Name:</b> _____			
Surname	First	Initial	
<b>Address:</b> _____ / _____ / _____ / _____			
P. O. Box/Street	City/Town	Province	Postal Code
<b>Telephone:</b> (____) _____ <b>Cell:</b> (____) _____ <b>Email address:</b> _____			

**Employer Information & Verification**

**Note to Employer**

By completing the section below you are confirming that the hours indicated for the applicant are specific to employment in the **Plumber Trade**.

**Verified By:** \_\_\_\_\_ **CRA\* Business #** \_\_\_\_\_

Company Name 9 digits

**Address:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

P. O. Box/Street City/Town Province Postal Code

**Telephone:** (\_\_\_\_) \_\_\_\_\_ **Email Address:** \_\_\_\_\_

Employer or Representative

\_\_\_\_\_  
Employer or Representative Signature Employer or Representative (Print)

**Date of applicant's employment from:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_ **to:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Month Day Year Month Day Year

**Total Hours of Employment the applicant worked in Plumber Trade:** \_\_\_\_\_ Hours

\* CRA - Canada Revenue Agency

**Please check the appropriate box:**

Trade Qualifiers <input type="checkbox"/>	The <b>signature of the Journeyperson</b> following each of the required skills acknowledges the applicant has met the competencies in each of the skill areas according to the Industry Standard associated with this trade.
Pre- Apprenticeship Credits <input type="checkbox"/>	The <b>signature of the Journeyperson</b> following each of the required skills acknowledges the applicant has performed in each of the skill areas appropriate for this trade.

- The Atlantic Trade Advisory Committee in the **Plumber Trade** has identified the work experiences or skills listed below as those required for the trade.
- Journeypersons must be certified in the trade stated by this document. A Journeyperson in another trade may sign certain sections if the skills are common to both trades.

Skills Required For Certification	Performed to Journeyperson Standard			Verified by Applicant
	Journeyperson Signature	Date	Certificate Number	
Maintains safe work environment				
Uses personal protective equipment (PPE) and safety equipment				
Performs lock-out and tag-out procedures				
Uses common tools and equipment				
Uses access equipment				
Uses rigging, hoisting, lifting and positioning equipment				
Uses soldering or brazing equipment				
Calculates pipe, tube and tubing length				
Calculates piping offsets				
Installs piping supports				
Installs sleeves				
Protects piping systems, equipment and				

Skills Required For Certification	Performed to Journeyperson Standard			Verified by Applicant
	Journeyperson Signature	Date	Certificate Number	
structure from damage				
Coordinates excavation and backfilling of trenches				
Installs fire stopping devices and materials				
Uses communication techniques				
Inspects tube, tubing, pipe and fittings before installation				
Cuts tube, tubing and pipe				
Bends tube, tubing and pipe				
Prepares tube, tubing and pipe connections				
Joins copper tube, tubing and pipe				
Joins plastic pipe and tubing				
Joins steel pipe				
Joins cast iron pipe				
Joins specialized pipe				
Sizes pipe for interior drainage, waste and vent (DWV) systems				
Installs underground piping and components for interior drainage, waste and vent (DWV) systems				
Installs piping and components for interior drainage, waste and vent (DWV) systems above-ground				
Tests interior drainage, waste and vent (DWV) systems				
Services piping and components for interior drainage, waste and vents (DWV) systems				
Installs fixture supports				

Skills Required For Certification	Performed to Journeyperson Standard			Verified by Applicant
	Journeyperson Signature	Date	Certificate Number	
Installs plumbing fixtures and appliances				
Tests plumbing fixtures and appliances				
Services plumbing fixtures and appliances				
Sizes piping and components for hydronic systems				
Installs piping and components for hydronic systems				
Installs hydronic heating generating systems				
Installs hydronic cooling generating systems				
Installs hydronic transfer units				
Performs piping system layout				
Installs piping for sewers				
Sizes pipe for water services				
Installs piping for water services				
Installs water service equipment				
Tests water service piping and components				
Service water services				
Sizes piping and equipment for potable water distribution systems				
Installs piping for potable water distribution systems				
Installs potable water distribution systems equipment				
Tests potable water distribution systems				
Services potable water distribution systems				

Skills Required For Certification	Performed to Journeyperson Standard			Verified by Applicant
	Journeyperson Signature	Date	Certificate Number	
Testing piping and components for hydronic systems				
Services piping and components for hydronic systems				
Tests hydronic heating and cooling generating systems				
Services hydronic heating and cooling generating systems				
Installs hydronic system controls				
Tests hydronic system controls and transfer units				
Services hydronic system controls and transfer units				
Organizes project tasks and procedures				
Organizes materials and supplies				
Commissions systems				
Services sewage treatment systems and components				
Installs and uses cross-connection control devices and methods				
Installs piping for pressure systems				
Installs equipment and components for pressure systems				
Tests pressure systems				
Services pressure systems				

## Note to Journeypersons

- Journeypersons who have applied their signatures to the skills required for the certification section of this document must complete the following sections.
- The Apprenticeship and Trades Certification Division, for the purpose of verification, may contact Journeypersons who have applied their signatures to skills for applicants.

### Journeyperson Supervisor Verification

Name: \_\_\_\_\_  
Surname First Initial

Address: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
P. O. Box/Street City/Town Province Postal Code

Telephone: (\_\_\_\_) \_\_\_\_\_ Cell phone: (\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

Certificate Number: \_\_\_\_\_ and/or I.P. Number: \_\_\_\_\_

Name (signature): \_\_\_\_\_

### Journeyperson Supervisor Verification

Name: \_\_\_\_\_  
Surname First Initial

Address: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
P. O. Box/Street City/Town Province Postal Code

Telephone: (\_\_\_\_) \_\_\_\_\_ Cell phone: (\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

Certificate Number: \_\_\_\_\_ and/or I.P. Number: \_\_\_\_\_

Name (signature): \_\_\_\_\_

### For Office Use Only

Credit: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
month / day / year

### Note To Trade Qualifier Applicants

If employer verification is not possible, please contact the nearest Apprenticeship and Trades Certification Office to discuss available options.

### Contact Information

<b>Avalon</b>	<b>Clarenville</b>	<b>Central</b>	<b>Western</b>	<b>Labrador</b>
Apprenticeship and Trades Certification Division Industrial Training Section 1170 Topsail Road P.O. Box 8700 St. John's, NL A1B 4J6 Phone: (709) 729-2729 Fax: (709) 729-5878 Toll Free: 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 45 Tilley's Road Clarenville, NL A5A 1Z4 Phone: (709) 466-3982 Fax: (709) 466-3987 Toll Free: 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 42 Hardy Avenue Grand Falls-Windsor, NL A2A 2J9 Phone: (709) 292-4215 Fax: (709) 292-4502 Toll Free 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 1-3 Union Street Aylward Building, 2 <sup>nd</sup> Floor P.O. Box 2006 Corner Brook, NL A2H 6J8 Phone: (709) 637-2366 Fax: (709) 637-2519 Toll Free 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 163 Hamilton River Road Burse Building P.O. Box 3014, Station "B" Happy Valley-Goose Bay, NL A0P 1E0 Phone: (709) 896-6348 Fax: (709) 896-6703 Toll Free 1-877-771-3737

The personal information in this form is being collected under the authority of section 61(c) of the **Access to Information and Protection of Privacy Act, 2015** for the purpose of verifying work experience for apprenticeship credit. If you have any questions about the collection, use and disclosure of your personal information, please contact an Apprenticeship Program Officer at one of ATCD's regional offices, or email [app@gov.nl.ca](mailto:app@gov.nl.ca).