

**Record of Work Experiences  
Trade Qualifier or Pre-Apprenticeship Credits**

**POWERLINE TECHNICIAN**

**Note to Apprenticeship Applicants**

The work experiences on this form are for credit only and must have been performed prior to your registration as an apprentice.

**Applicant Information**

Name: _____	Surname	First	Initial	
Address: _____	P. O. Box/Street	City/Town	Province	Postal Code
Telephone: (____) _____	Cell: (____) _____	Email: _____		

**Employer Information & Verification**

**Note to Employer**

By completing the section below you are confirming that the hours indicated for the applicant are specific to employment in the **Powerline Technician** trade.

Verified By: _____	CRA* Business #:	_____
	Company Name	9 digits

Address: _____	P. O. Box/Street	City/Town	Province	Postal Code
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Telephone: (____) _____	Email Address: _____
	Employer or Representative

Employer or Representative Signature	Employer or Representative (Print)
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**Date of applicant's employment from:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Month Day Year      **to:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Month Day Year

Total hours of employment the applicant worked in the **Powerline Technician** trade: \_\_\_\_\_ Hours

\* CRA- Canada Revenue Agency

**Please check the appropriate box:**

Trade Qualifiers <input type="checkbox"/>	The <b>signature of the journeyperson</b> that follows each of the required skills acknowledges that the applicant has met the competencies in each of the skill areas according to the Industry Standard associated with this trade.
Pre- Apprenticeship Credits <input type="checkbox"/>	The <b>signature of the journeyperson</b> that follows each of the required skills acknowledges that the applicant has performed in each of the skill areas appropriate for this trade.

- The Advisory Committee in the **Powerline Technician trade** identified the work experiences or skills listed below as those required for the trade.
- Journeypersons must be certified in the trade stated by this document. A Journeyperson in another trade may sign certain sections if the skills are common to both trades.

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
<b>TOOLS AND EQUIPMENT</b>		
Care and proper use of hand, power, hydraulic and powder-actuated tools		
Care and proper use of electrical measuring and testing equipment		
Use rigging, hoisting and lifting equipment		
Use personal protective equipment (PPE) and safety equipment		
Care and proper use of climbing equipment		
Tie knots and splice rope using various types of rope		
<b>WORK AREA ACCESS</b>		
Climb poles and structures		
Use access equipment (ladders, insulated and non-insulated work platforms, retrieval systems)		
Use on- and off-road equipment (all-terrain vehicles (ATVs), snowmobiles, and aerial devices)		

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
<b>ORGANIZES WORK</b>		
Interpret codes, regulations and procedures		
Interpret plans, drawings and specifications		
Prepare worksite		
Plan job tasks and procedures		
<b>SAFE WORK ENVIRONMENT</b>		
Recognize and control hazards		
Perform lock-out and tag-out procedures		
<b>LIVE-LINE METHODS (ENERGIZED OR DE-ENERGIZED)</b>		
Use cover-up		
Use rubber gloves		
Use fiberglass reinforced plastic (FRP) tools (sticks)		
<b>POLES</b>		
Frame poles		
Install pole guys		
<b>OVERHEAD CONDUCTORS</b>		
String overhead conductors		
Sag overhead conductors		
Tie-in overhead conductors		
Splice overhead conductors		
<b>LIGHTING SYSTEMS</b>		
Install street lights		
Maintain street lights		
<b>VOLTAGE CONTROL EQUIPMENT</b>		
Install transformers		
Install voltage regulators		
Install switches		
<b>PROTECTION EQUIPMENT</b>		
Install fuses		
Install lightning arrestors		

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
<b>METERING EQUIPMENT</b>		
Install secondary metering equipment		
<b>DISTRIBUTION AND TRANSMISSION SYSTEMS – MAINTENANCE</b>		
Inspect distribution and transmission systems		
Maintain poles		
Maintain steel structures		
Maintain system components (pole hardware)		
Trim trees		
<b>DISTRIBUTION SYSTEMS – REPAIR</b>		
Troubleshoot overhead distribution systems		
Troubleshoot underground distribution systems		
Repair overhead distribution systems		
Repair underground distribution systems		
<b>TRANSMISSION SYSTEMS – REPAIR</b>		
Troubleshoot overhead transmission systems		
Repair overhead transmission systems		

## Note to Journeypersons

- Journeypersons who have applied their signatures to the skills required for the certification section of this document must complete the following sections.
- The Apprenticeship and Trades Certification Division, for the purpose of verification, may contact Journeypersons who have applied their signatures to skills for applicants.

### Journeyperson Supervisor Verification

Name: \_\_\_\_\_  
Surname \_\_\_\_\_ First \_\_\_\_\_ Initial \_\_\_\_\_

Address: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
P. O. Box/Street \_\_\_\_\_ City/Town \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Cell phone: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Certificate Number: \_\_\_\_\_ and/or I.P. Number \_\_\_\_\_

Name (signature): \_\_\_\_\_

### Journeyperson Supervisor Verification

Name: \_\_\_\_\_  
Surname \_\_\_\_\_ First \_\_\_\_\_ Initial \_\_\_\_\_

Address: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
P. O. Box/Street \_\_\_\_\_ City/Town \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Cell phone: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Certificate Number: \_\_\_\_\_ and/or I.P. Number \_\_\_\_\_

Name (signature): \_\_\_\_\_

## For Office Use Only

Credit: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
m / d / y

### Note To Trade Qualifier Applicants

If employer verification is not possible, please contact the nearest Apprenticeship and Trades Certification Office to discuss available options.

### Contact Information

Avalon	Clarenville	Central	Western	Labrador
Apprenticeship and Trades Certification Division Industrial Training Section 1170 Topsail Road P.O. Box 8700 St. John's, NL A1B 4J6 Phone: (709) 729-2729 Fax: (709) 729-5878 Toll Free: 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 45 Tilley's Road Clarenville, NL A5A 1Z4 Phone: (709) 466-3982 Fax: (709) 466-3987 Toll Free: 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 42 Hardy Avenue Grand Falls-Windsor, NL A2A 2J9 Phone: (709) 292-4215 Fax: (709) 292-4502 Toll Free: 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 1-3 Union Street Aylward Building, 2 <sup>nd</sup> Floor P.O. Box 2006 Corner Brook, NL A2H 6J8 Phone: (709) 637-2366 Fax: (709) 637-2519 Toll Free: 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 163 Hamilton River Road Bursey Building P.O. Box 3014, Station "B" Happy Valley-Goose Bay, NL AOP 1EO Phone: (709) 896-6348 Fax: (709) 896-6703 Toll Free: 1-877-771-3737

The personal information in this form is being collected under the authority of section 61(c) of the **Access to Information and Protection of Privacy Act, 2015** for the purpose of verifying work experience for apprenticeship credit. If you have any questions about the collection, use and disclosure of your personal information, please contact an Apprenticeship Program Officer at one of ATCD's regional offices, or email [app@gov.nl.ca](mailto:app@gov.nl.ca).