



Record of Work Experiences
Trade Qualifier or Pre-Apprenticeship Credits

STEAMFITTER/PIPEFITTER

Note to Apprenticeship Applicants

The work experiences on this form are for credit only and must have been performed prior to your registration as an apprentice.

Applicant Information

Name: _____			
Surname	First	Initial	
Address: _____/_____/_____/_____			
P. O. Box/Street	City/Town	Province	Postal Code
Telephone: (____) _____ Cell: (____) _____ Email address: _____			

Employer Information & Verification

Note to Employer	
By completing the section below you are confirming that the hours indicated for the applicant are specific to employment in the Steamfitter/Pipefitter Trade .	
Verified By: _____	CRA* Business #: _____
Company Name	9 digits
Address: _____/_____/_____/_____	
P. O. Box/Street	City/Town Province Postal Code
Telephone: (____) _____	Email Address: _____
	Employer or Representative
_____ Employer or Representative Signature	_____ Employer or Representative (Print)
Date of applicant's employment from: ____/____/____ to: ____/____/____	
Month Day Year Month Day Year	
Total hours of employment the applicant worked in the Steamfitter/Pipefitter Trade: _____ Hours	
* CRA - Canada Revenue Agency	

Please check the appropriate box:

Trade Qualifiers <input type="checkbox"/>	The signature of the Journeyperson following each of the required skills acknowledges the applicant has met the competencies in each of the skill areas according to the Industry Standard associated with this trade.
Pre- Apprenticeship Credits <input type="checkbox"/>	The signature of the Journeyperson following each of the required skills acknowledges the applicant has performed in each of the skill areas appropriate for this trade.

- The Atlantic Trade Advisory Committee in the **Steamfitter/Pipefitter Trade** has identified the work experiences or skills listed below as those required for the trade.
- Journeypersons must be certified in the trade stated by this document. A Journeyperson in another trade may sign certain sections if the skills are common to both trades.

Skills Required for Certification	Performed to Journeyperson Standard			Verified by Applicant
	Journeyperson Signature	Date	Certificate Number	
Maintains safe work environment				
Selects, inspects and uses personal protective equipment (PPE) and safety equipment				
Follows lock-out procedures				
Uses common tools and equipment				
Uses access equipment				
Sets up welding equipment				
Uses soldering and brazing equipment				
Fabricates brackets, supports, hangers, guides and anchors				
Lays out, identifies and installs copper piping, tubing, fittings and related components				
Lays out, identifies and installs plastic piping, tubing, fittings and related components				

Skills Required for Certification	Performed to Journeyperson Standard			Verified by Applicant
	Journeyperson Signature	Date	Certificate Number	
Lays out, identifies and installs carbon steel piping, tubing, fittings and related components				
Installs valves				
Selects rigging, hoisting, lifting and positioning equipment				
Inspects rigging, hoisting, lifting and positioning equipment				
Secures lift area				
Sets up rigging, hoisting, lifting and positioning equipment				
Performs lift and positioning				
Maintains and stores rigging, hoisting, lifting and positioning equipment				
Uses oxy-fuel equipment				
Fabricates piping system components				
Lays out, identifies and installs stainless steel piping, tubing, fittings and related components				
Maintains, troubleshoots, repairs and tests valves				
Installs equipment for hydronic systems				
Installs piping for hydronic systems				
Interprets drawings and specifications				
Installs equipment for low pressure steam and condensate systems				
Installs piping for low pressure steam and condensate systems				
Tests low pressure steam and condensate systems				

Skills Required for Certification	Performed to Journeyperson Standard			Verified by Applicant
	Journeyperson Signature	Date	Certificate Number	
Maintains, troubleshoots and repairs low pressure steam and condensate systems				
Tests hydronic systems				
Maintains, troubleshoots and repairs hydronic systems				
Installs equipment for fuel systems				
Installs piping and tubing for fuel systems				
Tests fuel systems				
Maintains, troubleshoots and repairs fuel systems				
Plans work				
Generates drawings				
Performs quality control functions				
Determines load				
Prepares lift plan(s)				
Participates in complex and critical lifts and positioning				
Installs equipment for process piping systems				
Installs piping for process piping systems				
Tests process piping systems				
Maintains, troubleshoots and repairs process piping systems				
Installs equipment for compressed air and pneumatic systems				
Installs piping and tubing for compressed air and pneumatic systems				

Skills Required for Certification	Performed to Journeyperson Standard			Verified by Applicant
	Journeyperson Signature	Date	Certificate Number	
Tests compressed air and pneumatic systems				
Maintains, troubleshoots and repairs compressed air and pneumatic systems				
Installs equipment for heat recovery systems				
Installs piping for heat recovery systems				
Tests heat recovery systems				
Maintains, troubleshoots and repairs heat recovery systems				
Flushes system prior to commissioning				
Chemically treats system prior to commissioning				
Pre-checks system for commissioning				
Selects and connects commissioning equipment				
Secures commissioning area				
Pressurizes system for turnover				
Inspects system for turnover				
Corrects faulty conditions for turnover				

Note to Journeypersons

- Journeypersons who have applied their signatures to the skills required for the certification section of this document must complete the following sections.
- The Apprenticeship and Trades Certification Division, for the purpose of verification, may contact Journeypersons who have applied their signatures to skills for applicants.

Journeyperson Supervisor Verification

Name: _____
Surname First Initial

Address: _____/_____/_____/_____
P. O. Box/Street City/Town Province Postal Code

Telephone: (____) _____ Cell phone: (____) _____

Email address: _____

Certificate Number: _____ and/or I.P. Number: _____

Name (signature): _____

Journeyperson Supervisor Verification

Name: _____
Surname First Initial

Address: _____/_____/_____/_____
P. O. Box/Street City/Town Province Postal Code

Telephone: (____) _____ Cell phone: (____) _____

Email address: _____

Certificate Number: _____ and/or I.P. Number: _____

Name (signature): _____

For Office Use Only

Credit: _____

Approved by: _____ Date: _____

month / day / year

Note To Trade Qualifier Applicants

If employer verification is not possible, please contact the nearest Apprenticeship and Trades Certification Office to discuss available options.

Contact Information

Avalon	Clarenville	Central	Western	Labrador
Apprenticeship and Trades Certification Division Industrial Training Section 1170 Topsail Road P.O. Box 8700 St. John's, NL A1B 4J6 Phone: (709) 729-2729 Fax: (709) 729-5878 Toll Free: 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 45 Tilley's Road Clarenville, NL A5A 1Z4 Phone: (709) 466-3982 Fax: (709) 466-3987 Toll Free: 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 42 Hardy Avenue Grand Falls-Windsor, NL A2A 2J9 Phone: (709) 292-4215 Fax: (709) 292-4502 Toll Free 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 1-3 Union Street Aylward Building, 2 nd Floor P.O. Box 2006 Corner Brook, NL A2H 6J8 Phone: (709) 637-2366 Fax: (709) 637-2519 Toll Free 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 163 Hamilton River Road Burse Building P.O. Box 3014, Station "B" Happy Valley-Goose Bay, NL A0P 1E0 Phone: (709) 896-6348 Fax: (709) 896-6703 Toll Free 1-877-771-3737

The personal information in this form is being collected under the authority of section 61(c) of the **Access to Information and Protection of Privacy Act, 2015** for the purpose of verifying work experience for apprenticeship credit. If you have any questions about the collection, use and disclosure of your personal information, please contact an Apprenticeship Program Officer at one of ATCD's regional offices, or email app@gov.nl.ca.