

Record of Work Experiences Trade Qualifier or Pre-Apprenticeship Credits

STONEMASON

Note to Apprenticeship Applicants

The work experiences on this form are for credit only and must have been performed prior to your registration as an apprentice.

Applicant Information

Name: _____			
Surname	First	Initial	
Address: _____ / _____ / _____ / _____			
P. O. Box/Street	City/Town	Province	Postal Code
Telephone: (____) _____ Cell: (____) _____ Email address: _____			

Employer Information & Verification

Note to Employer	
By completing the section below you are confirming that the hours indicated for the applicant are specific to employment in the Stonemason Trade .	
Verified By: _____	CRA Business #: _____
Company Name	9 digits
Address: _____ / _____ / _____ / _____	
P. O. Box/Street	City/Town Province Postal Code
Telephone: (____) _____	Email Address: _____
Employer or Representative	
_____ Employer or Representative Signature	_____ Employer or Representative (Print)
Date of applicant's employment from: ____ / ____ / ____ to: ____ / ____ / ____	
Month Day Year Month Day Year	
Total hours of employment the applicant worked in the Stonemason Trade: _____ Hours	
* CRA - Canada Revenue Agency	

Please check the appropriate box:

Trade Qualifiers <input type="checkbox"/>	The signature of the Journeyperson following each of the required skills acknowledges the applicant has met the competencies in each of the skill areas according to the Industry Standard associated with this trade.
Pre- Apprenticeship Credits <input type="checkbox"/>	The signature of the Journeyperson following each of the required skills acknowledges the applicant has performed in each of the skill areas appropriate for this trade.

- The Advisory Committee in the **Stonemason Trade** has identified the work experiences or skills listed below as those required for the trade.
- Journeypersons must be certified in the trade stated by this document. A Journeyperson in another trade may sign certain sections if the skills are common to both trades.

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
BLOCK PREPARATION		
Cope or split blocks, prepare surface of operation, work on marginal draft, use boning blocks, point a surface, boast a surface, square a surface (to be obtained either at the training institution or in the workplace)		
QUARRY BLOCK		
Select a quarry block (to be obtained either at the training institution or in the workplace)		
DRAWINGS AND SKETCHING		
Read basic drawings and diagrams		
Sketch drawings		
Interpret specifications		
Use computer assisted drafting software to produce engineering drawings (to be obtained either at the training institution or in the workplace)		
SURVEYING		
Survey levels and datums		
RIGGING		
Install rigging		
Tests rigging		

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
Maintain rigging		
Ties knots and splices rope using various types of rope		
Determine safe working loads for ropes		
Determine safe working loads for slings		
Determines safe working loads for scaffolds		
Determines safe working loads for ladders		
LAYOUT AND INSTALLATION		
Layout flooring tiles (to be obtained either at the training institution or in the workplace)		
Layout regular plain ashlar walling		
Layout broken ashlar range walling		
Layout random coursed rubble walling		
Layout veneered walls in marble or granite (to be obtained either at the training institution or in the workplace)		
Layout pierstones and buttressed		
Install regular plain ashlar walling		
Install broken ashlar range walling		
Install random coursed rubble walling		
Install veneered walls in marble or granite (to be obtained either at the training institution or in the workplace)		
Install pierstones and buttressed		
MASON'S SHOP SET UP		
Perform mason's shop set up using templates (to be obtained either at the training institution or in the workplace)		
Cut stone by hand (to be obtained either at the training institution or in the workplace)		
STAIRCASES, ARCHES AND PEDIMENTS		
Set out plain staircases		
Set arches		
Set pediments		
Lay out stone staircases		
WINDOWS AND ENTRANCES		
Set out advanced tracery windows		
Set out rose windows		

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
Set out flying buttresses		
Set out gable ends		
Set out Gothic entrance		
Set out door surrounds		
LAYOUT		
Lay out staircases		
Lay out slopping retaining walls		
Lay out entrance ways		
Lay out circular staircases		
Lay out skirtings		
LAYOUT AND CONSTRUCTION		
Lay out complex stone walls (to be obtained either at the training institution or in the workplace)		
Lay out ceilings (to be obtained either at the training institution or in the workplace)		
CIRCULAR RECESSES AND RADIATING LINES		
Set out circular recesses		
Set out radiating lines		
Calculate quantities materials for stonemasonry construction		
Calculate costs of materials for stonemasonry construction		
Calculate costs of labour for stonemasonry construction		
STONE PREPARATION		
Cut stone to various shapes (to be obtained either at the training institution or in the workplace)		
Polish marble stone (to be obtained either at the training institution or in the workplace)		
Polish granite stone (to be obtained either at the training institution or in the workplace)		
Maintain machinery		

Note to Journeypersons

- Journeypersons who have applied their signatures to the skills required for the certification section of this document must complete the following sections.
- The Apprenticeship and Trades Certification Division, for the purpose of verification, may contact Journeypersons who have applied their signatures to skills for applicants.

Journeyperson Supervisor Verification

Name: _____
Surname First Initial

Address: _____ / _____ / _____ / _____
P. O. Box/Street City/Town Province Postal Code

Telephone: (____) _____ Cell phone: (____) _____

Email address: _____

Certificate Number: _____ and/or I.P. Number: _____

Name (signature): _____

Journeyperson Supervisor Verification

Name: _____
Surname First Initial

Address: _____ / _____ / _____ / _____
P. O. Box/Street City/Town Province Postal Code

Telephone: (____) _____ Cell phone: (____) _____

e-mail: _____

Certificate Number: _____ and/or I.P. Number: _____

Name (signature): _____

For Office Use Only

Credit: _____

Approved by: _____ Date: _____
month / day / year

Note To Trade Qualifier Applicants

If employer verification is not possible, please contact the nearest Apprenticeship and Trades Certification Office to discuss available options.

Contact Information

Avalon	Clarenville	Central	Western	Labrador
Apprenticeship and Trades Certification Division Industrial Training Section 1170 Topsail Road P.O. Box 8700 St. John's, NL A1B 4J6 Phone: (709) 729-2729 Fax: (709) 729-5878 Toll Free: 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 45 Tilley's Road Clarenville, NL A5A 1Z4 Phone: (709) 466-3982 Fax: (709) 466-3987 Toll Free: 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 42 Hardy Avenue Grand Falls-Windsor, NL A2A 2J9 Phone: (709) 292-4215 Fax: (709) 292-4502 Toll Free: 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 1-3 Union Street Aylward Building, 2 nd Floor P.O. Box 2006 Corner Brook, NL A2H 6J8 Phone: (709) 637-2366 Fax: (709) 637-2519 Toll Free: 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 163 Hamilton River Road Bursey Building P.O. Box 3014, Station "B" Happy Valley-Goose Bay, NL A0P 1E0 Phone: (709) 896-6348 Fax: (709) 896-6703 Toll Free: 1-877-771-3737

The personal information in this form is being collected under the authority of section 61(c) of the **Access to Information and Protection of Privacy Act, 2015** for the purpose of verifying work experience for apprenticeship credit. If you have any questions about the collection, use and disclosure of your personal information, please contact an Apprenticeship Program Officer at one of ATCD's regional offices, or email app@gov.nl.ca.