

Record of Work Experiences
Trade Qualifier or Pre-Apprenticeship Credits

TOWER CRANE OPERATOR

Note to Apprenticeship Applicants

The work experiences on this form are for credit only and must have been performed prior to your registration as an apprentice.

Applicant Information

Name: _____			
Surname	First	Initial	
Address: _____ / _____ / _____ / _____			
P. O. Box/Street	City/Town	Province	Postal Code
Telephone: (____) _____ Cell: (____) _____ Email address: _____			

Employer Information & Verification

Note to Employer	
By completing the section below you are confirming that the hours indicated for the applicant are specific to employment in the Tower Crane Operator Trade .	
Verified By: _____	CRA* Business #: _____
Company Name	9 digits
Address: _____ / _____ / _____ / _____	
P. O. Box/Street	City/Town Province Postal Code
Telephone: (____) _____	Email Address: _____
Employer or Representative	
_____ Employer or Representative Signature	_____ Employer or Representative (Print)
Date of applicant's employment from: ____/____/____ to: ____/____/____	
Month Day Year Month Day Year	
Total Hours of Employment the applicant worked in the Tower Crane Operator Trade : _____ Hours	
* CRA - Canada Revenue Agency	

Please check the appropriate box:

Trade Qualifiers <input type="checkbox"/>	The signature of the Journeyperson following each of the required skills acknowledges the applicant has met the competencies in each of the skill areas according to the Industry Standard associated with this trade.
Pre- Apprenticeship Credits <input type="checkbox"/>	The signature of the Journeyperson following each of the required skills acknowledges the applicant has performed in each of the skill areas appropriate for this trade.

- The Advisory Committee in the **Tower Crane Operator Trade** has identified the work experiences or skills listed below as those required for the trade.
- Journeypersons must be certified in the trade stated by this document. A Journeyperson in another trade may sign certain sections if the skills are common to both trades.

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
SHOP SAFETY		
Use shop tools in a safe manner		
Use shop equipment in a safe manner		
Use shop facilities in a safe manner		
SAFETY REGULATIONS AND CONDITIONS		
Follow CSA Z248 safety regulations & assess environmental conditions such as weather		
Follow CSA Z248 safety regulations & assess conditions such as vehicle		
Follow CSA Z248 safety regulations & assess operating condition		
SAFETY RULES		
Plan lifting strategies by following CSA Z248 safety regulations		
Operate equipment by following CSA Z248 safety regulations		
Prevent emergencies by following CSA Z248 safety regulations		
MAINTENANCE		

Skills Required For Certification	Journeyperson Signature	Verified By Applicant
Maintain equipment following manufacturers' recommendations		
REGULATIONS AND EMERGENCY PROCEDURES		
Interpret CSA Z248 safety regulations		
Integrate CSA Z248 safety regulations into work practices		
INSPECTION		
Perform pre- continual and post operational inspection according to manufacturer specifications		
PREPARATION TO LIFT LOAD		
Consider environmental, mechanical and operational variables		
Make calculations		
Set up crane		
Select and apply rigging for load		
Confirm LMI configuration		
Lift a load		
OPERATES TOWER CRANES		
Trolleys carriage		
Booms (luffs) up and down or trolley in and out if applicable		
Swings (slews) jib		
Lift load		
Performs functions simultaneously		

SHUTS DOWN AND SECURES TOWER CRANES		
Secures crane while leaving controls according to manufactures' specifications and procedures		
Secures crane while unattended according to manufactures' specifications and procedures		
Secures crane for extended periods according to manufactures' specifications and procedures		

Note to Journeypersons

- Journeypersons who have applied their signatures to the skills required for the certification section of this document must complete the following sections.
- The Apprenticeship and Trades Certification Division, for the purpose of verification, may contact Journeypersons who have applied their signatures to skills for applicants.

Journeyperson Supervisor Verification

Name: _____
Surname First Initial

Address: _____ / _____ / _____ / _____
P. O. Box/Street City/Town Province Postal Code

Telephone: (____) _____ **Cell phone:** (____) _____

Email address: _____

Certificate Number: _____ **and/or I.P. Number:** _____

Name (signature): _____

Journeyperson Supervisor Verification

Name: _____
Surname First Initial

Address: _____ / _____ / _____ / _____
P. O. Box/Street City/Town Province Postal Code

Telephone: (____) _____ **Cell phone:** (____) _____

Email address: _____

Certificate Number: _____ **and/or I.P. Number:** _____

Name (signature): _____

For Office Use Only

Credit: _____

Approved by: _____ Date: _____
month / day / year

Note To Trade Qualifier Applicants

If employer verification is not possible please contact the nearest
Apprenticeship and Trades Certification Office to discuss available options.

Contact Information

Avalon	Clareville	Central	Western	Labrador
Apprenticeship and Trades Certification Division Industrial Training Section 1170 Topsail Road P.O. Box 8700 St. John's, NL A1B 4J6 Phone: (709) 729-2729 Fax: (709) 729-5878 Toll Free: 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 45 Tilley's Road Clareville, NL A5A 1Z4 Phone: (709) 466-3982 Fax: (709) 466-3987 Toll Free: 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 42 Hardy Avenue Grand Falls-Windsor, NL A2A 2J9 Phone: (709) 292-4215 Fax: (709) 292-4502 Toll Free: 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 1-3 Union Street Aylward Building, 2 nd Floor P.O. Box 2006 Corner Brook, NL A2H 6J8 Phone: (709) 637-2366 Fax: (709) 637-2519 Toll Free: 1-877-771-3737	Apprenticeship and Trades Certification Division Industrial Training Section 163 Hamilton River Road Bursey Building P.O. Box 3014, Station "B" Happy Valley-Goose Bay, NL A0P 1E0 Phone: (709) 896-6348 Fax: (709) 896-6703 Toll Free: 1-877-771-3737

The personal information in this form is being collected under the authority of section 61(c) of the **Access to Information and Protection of Privacy Act, 2015** for the purpose of verifying work experience for apprenticeship credit. If you have any questions about the collection, use and disclosure of your personal information, please contact an Apprenticeship Program Officer at one of ATCD's regional offices, or email app@gov.nl.ca.