Quick Reference Guide

How to Access your COVID-19 Vaccination Record using NLVaxPass

Newfoundland
Labrador

Newfoundland & Labrador
Centre for
Health Information

NLVaxPass Overview

NLVaxPass is the Government of Newfoundland and Labrador's official app for residents to securely store their COVID-19 vaccination record. You can also store your family members' COVID-19 vaccination records in NLVaxPass. The app is free and available in the App Store or Play Store to download on a smart phone or a tablet.

The app will work on the following devices:
Apple devices: iPod Touch, iPhone 6 or an iPad with iOS 11 or later
Android devices: Version 8.1 or later

Once you add a COVID-19 vaccination record to NLVaxPass, you do not need an internet connection to display your QR code when accessing certain businesses or activities. It is recommended to connect your device to the internet at least once a week to ensure app updates are completed. By updating the app, it will have the latest public health vaccination record requirements. If the updates are not completed within a certain timeframe, your vaccination record will not display.

Once you add a COVID-19 vaccination record to NLVaxPass, it will display your QR code. You can select "show details" to see your vaccination status and immunization dates. Your vaccination status will display in 'Green' (COVID-19 Vaccination Status met) or 'Red'(COVID-19 Vaccination Status unmet).

Businesses and organizations will use NLVaxVerify to scan your QR code. The business or organization will request your identification and scan your QR code using NLVaxVerify. Once the QR code is scanned by NLVaxVerify, it will display your full name along with a 'Green' (COVID-19 Vaccination Status met) or 'Red' (COVID-19 Vaccination Status unmet). You must have a 'Green' status to access certain businesses or activities. NLVaxVerify do not store any information about the residents vaccination record.

Please follow the below steps to set-up NLVaxPass. Please note, the screenshots in this guide will vary depending on your device.

NLVaxPass Set-up

Step 1

Download NLVaxPass from the App Store (IOS device) or Play Store (Android device). Figure 1 below displays the icon for NLVaxPass, which you will locate in the App or Play Store.

If you are unable to locate NLVaxPass in the App or Play Store, you can try searching using quotations "NLVaxPass".

App store URL for IOS device: https://apps.apple.com/ca/app/nlvaxpass/id1587967358
Play Store URL for Andriod device: https://play.google.com/store/apps/details?id=ca.nl.gov.nlvaxpassandroid

Figure 1: NLVaxPass app icon

Step 2

The first time you open NLVaxPass you will see a welcome screen describing the purpose of the app as shown in Figure 2.

- Click "**Next**"
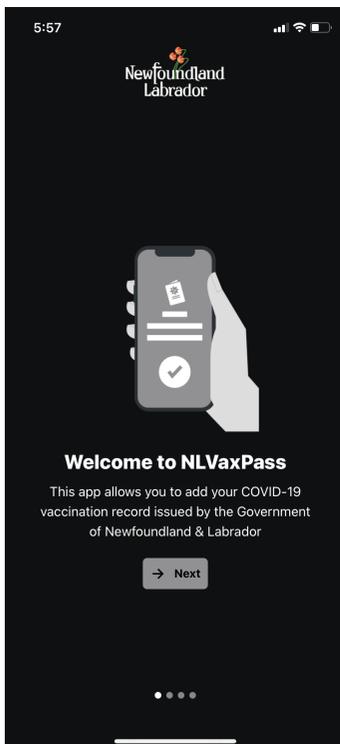
Figure 2: NLVaxPass welcome screen

Step 3

Next, you will see a "Permission Required" screen. If you plan to scan your COVID -19 vaccination record into the app, you will be required to allow device camera permissions.

- Select "**Allow**" as shown in Figure 3
- Then click "**Ok**" as shown in Figure 4

Note: If you click "**Don't Allow**", you will not be able to scan a QR Code to add a vaccination record.
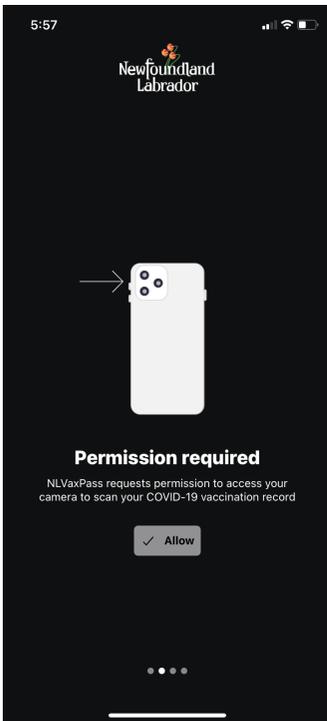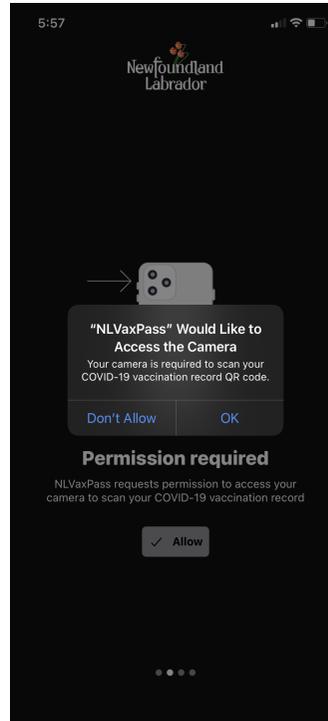

Figure 3: Permissions required screen

Figure 4: Camera permissions request screen

Step 4

An automatic updates screen will appear. You can enable automatic updates or perform them manually as shown in Figure 5.

- Click "**Update Manually**" or "**Enable automatic updates" (recommended option)**
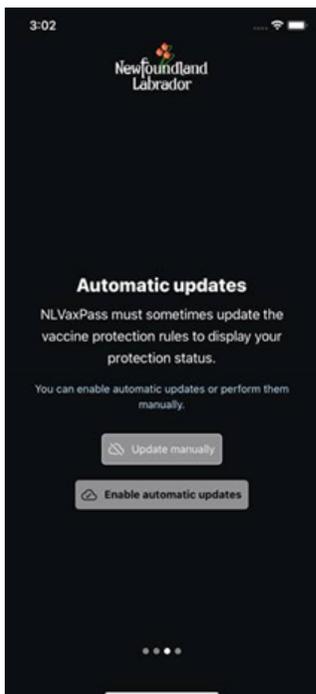
Figure 5: Internet Connectivity screen

Step 5

You will be presented with a screen to add a COVID-19 vaccination record. You will have a choice to "Do this later" or "Add a Record" now.

To continue adding your vaccination record, select "**Add a Record**" as displayed in Figure 6.
If you select "**Do this later"**, you will be presented with a screen as displayed in Figure 7.
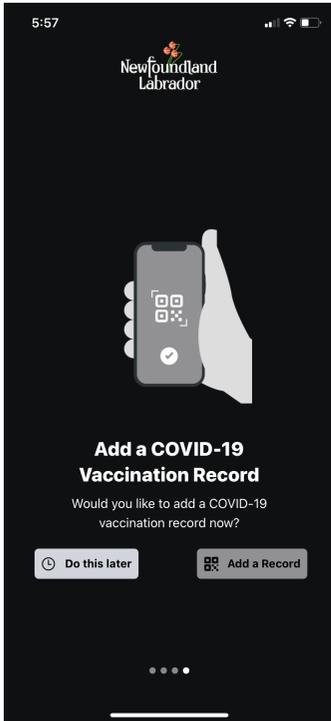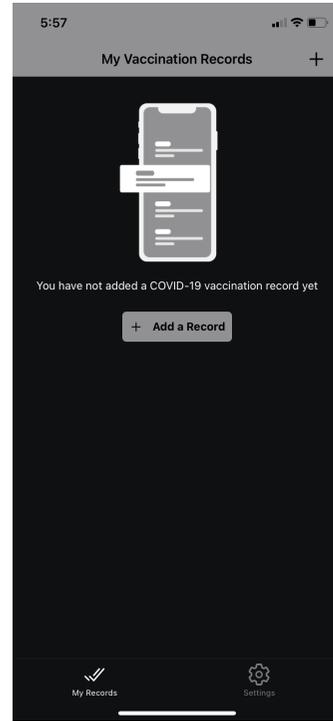

Figure 6: Add a COVID-19 Vaccination Record screen

Figure 7: No record added screen

Step 6

Next, you will be presented with an option to scan your COVID-19 vaccination record QR code if you have it printed or opened on another device as shown in Figure 8. If not, you can choose to access your record online.

If you choose "Access your record online", please proceed to step 7.
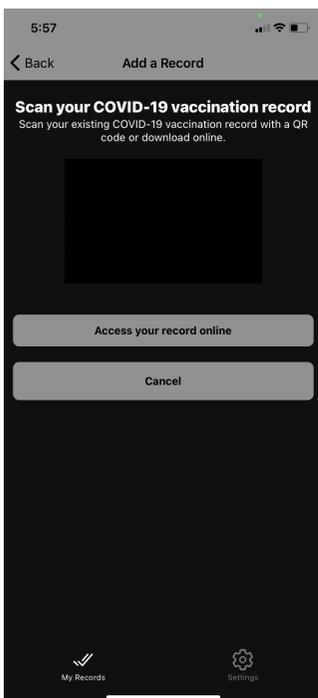If you choose to scan your QR code , please proceed to step 10.

Figure 8: Scan or access your record online screen

Step 7

Once you select, "Access your record online", you will be redirected to the Vaccine Portal to access your COVID-19 vaccination record as shown in Figure 9.

A screen will appear that will require you to enter the details displayed on your MCP card.
- Enter the information displayed on your MCP card (MCP must not be expired)
- Once the fields are complete, click "**Get Vaccination Record**"

Figure 9: Scan or access your record online screens

Step 8

A screen with information regarding your vaccination record will appear. Scroll down the page to view the options to access your COVID-19 vaccination record as displayed in Figure 10.

To securely store your vaccination record in NLVaxPass:
- Select "**Add directly to NLVaxPass**" (Recommended option for use in Newfoundland and Labrador)

Figure 10: Options to access your record screen

Step 9

You will be prompted to open in NLVaxPass. Select "**open**" as shown in Figure 11. Once the vaccination record is added into NLVaxPass, you will receive a pop up message that says "Successfully added vaccination record" as shown in Figure 12. Please proceed to step 12.

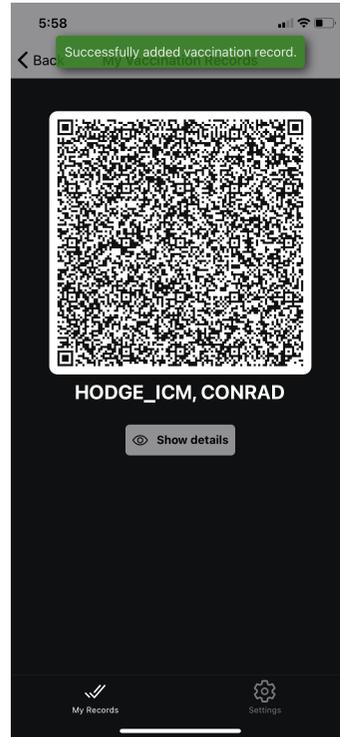Figure 11: Open in "NLVaxPass" screen

Figure 12: "Successfully added" screen

Step 10

Scan your COVID-19 vaccination record QR code by aiming your device camera over the QR code and it will automatically detect your QR code as shown in Figure 13.

Note: The QR code may not scan in poor lighting. You can move to better lighting or trying using a flashlight while scanning the QR code.
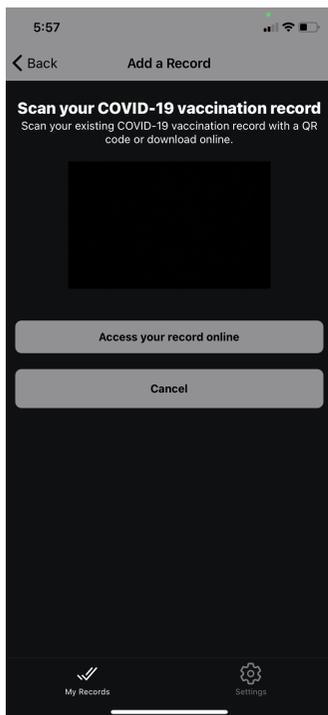

Figure 13: Scan your QR code screen

Step 11

Next, a verification screen will appear to enter your four digit year of birth as shown in Figure 14.
- Enter your "**four digit year of birth**" Note: If you enter the incorrect birth year, you will receive an error message.

Once entered you will see the message "Successfully added vaccination record from online portal" as shown in Figure 15.

Figure 14: Verification screen

Figure 15: Successfully added screen

Step 12

The vaccination record QR code will appear on your screen with your name as shown in Figure 16. Additionally, for your own use. you can click "**show details**" to view the details of your COVID-19 vaccination record.

In your details, you can view your COVID-19 vaccination status. A 'Green' status indicates you are fully vaccinated or you have an approved medical exemption as shown in Figure 17. Whereas, a 'Red' status indicates you are not fully vaccinated or you do not have an approved medical exemption as shown in Figure 18.
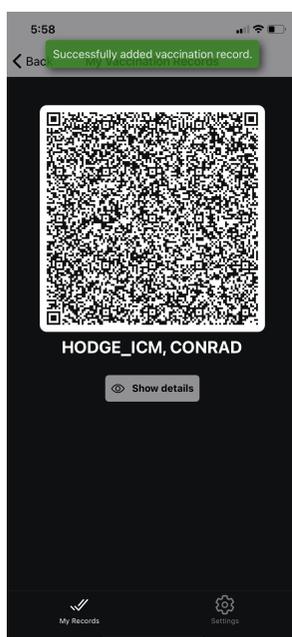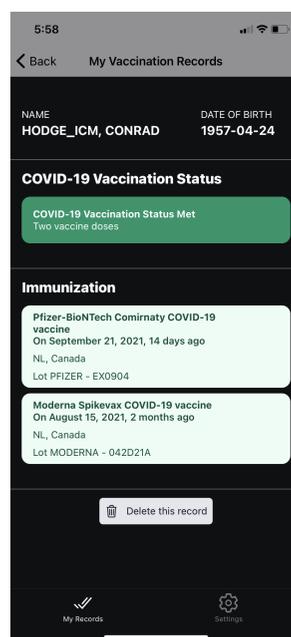

Figure 16: QR code screen
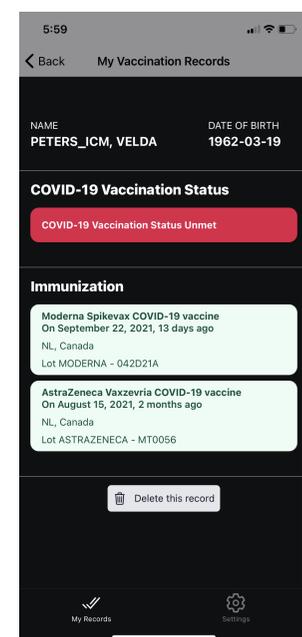

Figure 17: Green status screen

Figure 18 Red status screen

If you have an approved medical exemption, your green status will display a comment "Approved Exemption" as shown in Figure 19.

If you have at least one non-WHO (World Health Organization) approved vaccine and an mRNA vaccine on record, your green status will display a comment "At least one non-WHO approved vaccine on record" as shown in Figure 20.
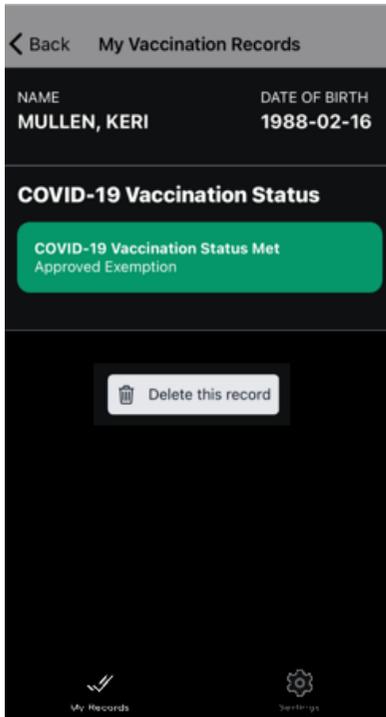

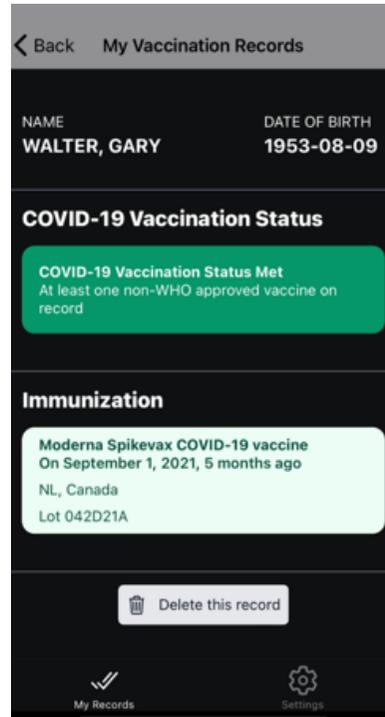Figure 19: Green status with "approved exemption" screen

Figure 20 Green status with "At least one non-WHO approved vaccine on record" screen

Step 13

You can select the 'back' button at the top of the screen to view the 'My Vaccination Records' screen as shown in Figure 21.
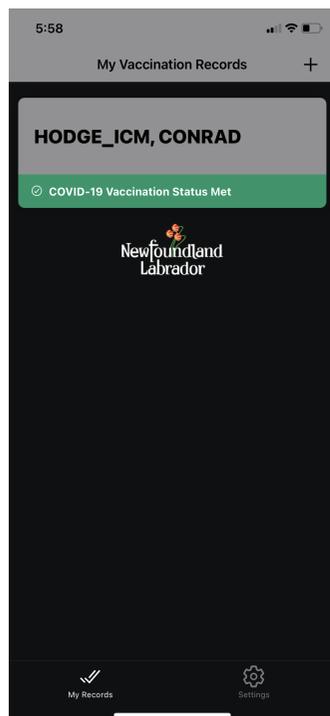

Figure 21: NLVaxPass icon screen

Step 14

If you choose to add an additional COVID-19 vaccination record into NLVaxPass (e.g., child, spouse, partner, parent, etc.), from the "My Vaccination Records" screen , select the **"+"** symbol in the top right corner as shown in Figure 22.

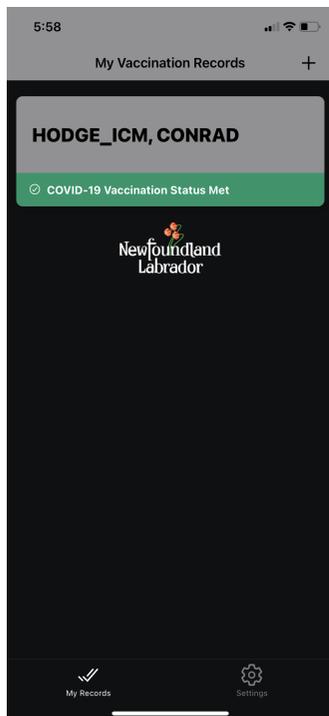Please return to step 6 to proceed with adding a new COVID-19 vaccination record.

Figure 22: My Vaccination Records screen

Step 15

Please have your QR code ready to display to access certain businesses or activities. The business or organization will request identification and will scan the QR code using NLVaxVerify to determine if you have a 'Green' (COVID-19 Vaccination Status met) or 'Red' (COVID-19 Vaccination Status unmet) status.

NLVaxVerify includes the Newfoundland and Labrador logo on the verification screen as shown in Figure 23. You can request the business or organization to show you their device screen to verify they are using NLVaxVerify prior to presenting your QR code. NLVaxVerify does not save your personal information.

Figure 23: NLVaxVerify icon screen

Updating and deleting a COVID-19 Vaccination Record

If you already imported your COVID-19 vaccination record and since received a new booster, vaccine or a medical exemption, you will have to add your updated COVID-19 vaccination record to NLVaxPass.

From the "My Vaccination Records" screen, select the **"+"** symbol in the top right corner as shown in Figure 24. Next, return to step 6 to proceed with adding a new COVID-19 vaccination record. Once you have successfully added the new record, please confirm your information is accurately displayed before proceeding with deleting your previous COVID-19 vaccination record from NLVaxPass.

From the "My Vaccination Records" screen, you will see a list of vaccination records you have stored as shown in Figure 24. Click and hold the name of the COVID-19 vaccination record you want to delete. A prompt to 'Delete' will appear. Click **"Delete this record"** as shown in Figure 25. Your COVID-19 vaccination record is now deleted.
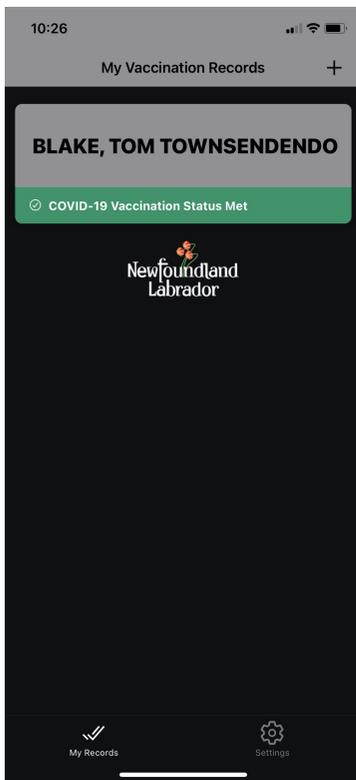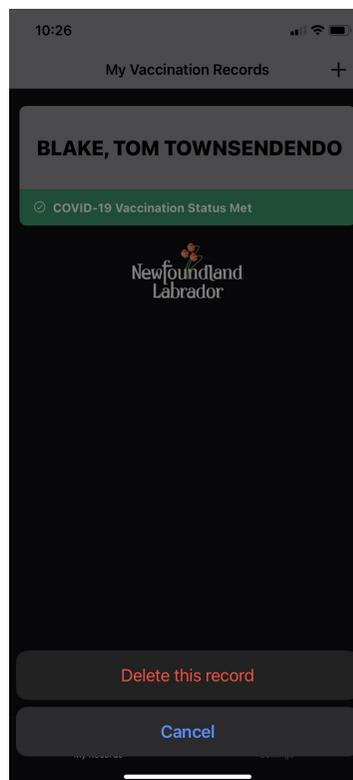
Figure 24: Status screen

Figure 25: Delete this record screen

Federal Travel Version

You can view your Canadian COVID-19 proof of vaccination in NLVaxPass, which can be used to show your vaccination history when traveling internationally and within Canada. Open your record from the "My Vaccination Records" screen, you will have the option to select "**View Federal Travel Version**" located above your QR code as shown in Figure 26. Once selected, a screen will appear with your Canadian COVID-19 proof of vaccination as shown in Figure 27.

If you have an approved medical exemption, the option to view the federal travel version will not be available through NLVaxPass.

Note: You will need to scroll down on your mobile device to view your full Canadian COVID-19 proof of vaccination as shown in Figure 27.

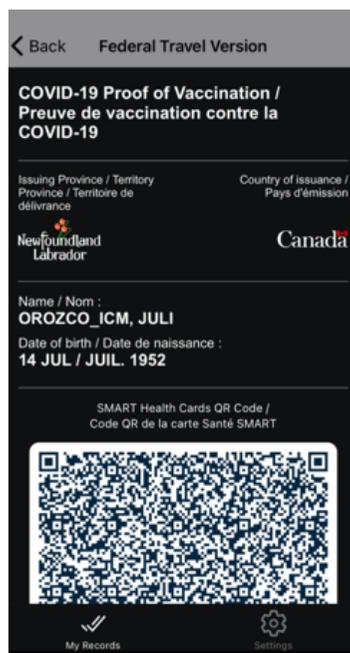Figure 26: View Federal Travel Version screen

Figure 27: Federal Travel Version screen

NLVaxPass Settings

Under settings, you will have access to Frequently asked questions, support, privacy policy, and updates as shown in Figure 28. For additional information, please visit gov.nl.ca/covid-19.
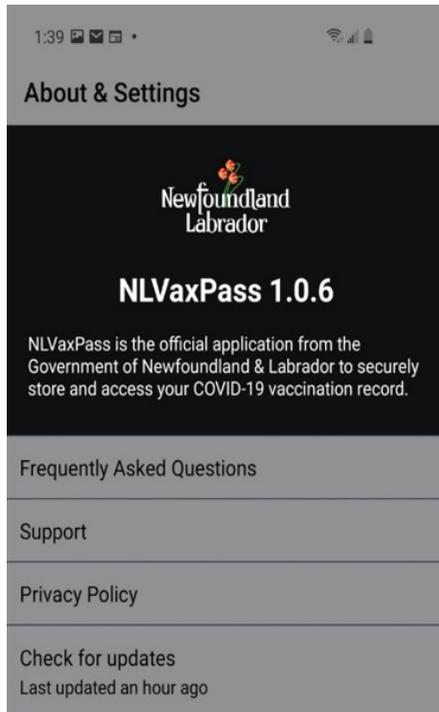

Figure 28: About and settings screen