



Application for Teaching and Learning Assistant Certificate

Date Received

Teacher
Certification

1. Applicant Identification

Social Insurance Number [] [] [] [] [] []	Surname [] [] [] [] [] []	Given Names [] [] [] [] [] []	Initial [] []
Previous Name (if applicable) [] [] [] [] [] []		Date of Birth (dd/mm/yyyy) [] [] [] [] [] [] [] []	

2. Mailing Address

No. Street _____ P.O. Box _____
City _____ Prov. _____ Postal Code _____
Phone No. (_____) _____ - _____ Email _____

3. Professional Training Data

Institution	Degree/ Credential
1	
2	
3	
4	
5	

4. Certification Request

Certificate Level Requested

Level II

5. Authorization to Teach

Have you been certified as a Teaching and Learning Assistant in another jurisdiction?
If yes, list the province/country below.

- 1.
- 2.
- 3.
- 4.
- 5.

6. Applicant's Signature

Date _____
YY / MM / DD

SIGNATURE OF APPLICANT _____

SEE REVERSE SIDE FOR INSTRUCTIONS

DOCUMENTS BELOW ARE REQUIRED WITH INITIAL APPLICATIONS.

1. Proof of Identity

- *A photocopy of your Canadian birth certificate.
- *For those born outside Canada: evidence of Canadian citizenship, a permanent resident card, or a work permit.
- *For name changes: photocopies of proof (e.g., marriage certificate).

2. Transcripts

Applicants who have completed studies within Canada:

- *Official transcripts, sent directly from the academic institution by mail or email.

Applicants who have completed studies outside of Canada:

- *Apply to WES for Course-by-Course Credential Evaluation. Report must be sent directly to Teacher Certification from WES

3. Confidential Disclosure Form

- *Submit the original form with your handwritten signature.

4. Criminal Record Check and Vulnerable Sector Check

- *Canadian Criminal Record Check and a Vulnerable Sector Check from local police authority dated within six months of the application. Submit original documents only.

5. Official Statements of Professional Standing

- *Applicants who are certified in another Canadian province or territory must request a Statement that states that you are in good standing; the licence has never been suspended, revoked or cancelled; and you are free to accept employment as a Teaching and Learning Assistant. Statements must be sent directly from the issuing authority to this office using email or postal address below.

6. Payment

- *A completed Payment Schedule and receipt of payment.

MAIL COMPLETED INITIAL APPLICATIONS TO:

Teacher Certification
Department of Education
P.O. Box 8700
St. John's, NL, Canada
A1B 4J6

For further information call: (709) 729-3020 or email
teachercertification@gov.nl.ca