



Application for Teaching and Learning Assistant Certificate

| |
|--------------------------|
| Date Received |
| |
| Teacher Certification |

1. Applicant Identification

| | | | |
|--|--|---|----------------------|
| Social Insurance Number _____ _____ _____ | Surname _____ | Given Names _____ | Initial _____ |
| | Previous Name (if applicable) _____ | Date of Birth (dd/mm/yyyy) _____ | |

2. Mailing Address

No. Street _____ P.O. Box _____
City _____ Prov. _____ Postal Code _____
Phone No. (_____) _____ - _____ Email _____

3. Professional Training Data

| Institution | Degree/ Credential |
|-------------|--------------------|
| 1 | |
| 2 | |
| 3 | |
| 4 | |
| 5 | |

4. Certification Request

Certificate Level Requested

Level II

5. Authorization to Teach

Have you been certified as a Teaching and Learning Assistant in another jurisdiction?
If yes, list the province/country below.

- 1.
- 2.
- 3.
- 4.
- 5.

6. Applicant's Signature

Date _____
YY / MM / DD

SIGNATURE OF APPLICANT _____

SEE REVERSE SIDE FOR INSTRUCTIONS

DOCUMENTS BELOW ARE REQUIRED WITH INITIAL APPLICATIONS.

1. Proof of Identity

- *A photocopy of your Canadian birth certificate.
- *For those born outside Canada: evidence of Canadian citizenship, a permanent resident card, or a work permit.
- *For name changes: photocopies of proof (e.g., marriage certificate).

2. Transcripts

Applicants who have completed studies within Canada:

*Official transcripts, sent directly from the academic institution by mail or email.

Applicants who have completed studies outside of Canada:

*Apply to WES for Course-by-Course Credential Evaluation. Report must be sent directly to Teacher Certification from WES

3. Confidential Disclosure Form

*Submit the original form with your handwritten signature.

4. Criminal Record Check and Vulnerable Sector Check

*Canadian Criminal Record Check and a Vulnerable Sector Check from local police authority dated within six months of the application. Submit original documents only.

5. Official Statements of Professional Standing

*Applicants who are certified in another Canadian province or territory must request a Statement that states that you are in good standing; the licence has never been suspended, revoked or cancelled; and you are free to accept employment as a Teaching and Learning Assistant. Statements must be sent directly from the issuing authority to this office using email or postal address below.

6. Payment

*A completed Payment Schedule and receipt of payment.

MAIL

COMPLETED INITIAL APPLICATIONS TO:

Teacher Certification

Department of Education

P.O. Box 8700

St. John's, NL, Canada

A1B 4J6

For further information call: (709) 729-3020 or email
teachercertification@gov.nl.ca