

JEA Final Report Form

GENERAL INSTRUCTIONS

- This Form must adhere to the [Junior Exploration Assistance \(JEA\) 2025 Program Guidelines](#), and be completed following the [JEA 2025 Final Report Guide](#). Review both the Guidelines and Final Report Guide before filling out this form.
- Complete all sections in this form. Incomplete forms will not be processed.
- Email the completed JEA Final Report (Final Report Form, JEA Expenses Spreadsheet, and Final Technical Report) to: MineralIncentive@gov.nl.ca. If you do not receive an email confirming receipt of your JEA Final Report from the Mineral Incentive Program (MIP) within two business days of your submission, contact the MIP immediately using the above email address.
- An internal review committee will assess the JEA Final Report for completeness and to insure it reflects the company's approved Letter of Intent (LOI). The Department of Industry, Energy and Technology (IET) reserves the right to request clarification of any item submitted. Information addressing the request for clarification must be emailed to: MineralIncentive@gov.nl.ca within five business days of being notified.
- If a company that has submitted a LOI and Final Report for Critical Mineral Assistance (CMA) and/or Provincial Critical Mineral Assistance (PCMA) does not agree with IET's assessment of the JEA Final Report, the company will be granted one period of up to five business days to provide additional information to address the deficiency or issue. IET will then reassess the Final Report with the additional information. This will be followed by a final decision by IET.

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SECTION A: COMPANY INFORMATION

Company Name:

Company Address:

Primary Contact Person:

Primary Contact Phone Number:

Primary Contact E-mail:

Supplier Number:

SECTION B: GENERAL PROGRAM INFORMATION (as approved in JEA 2025 LOI)

Property Name:

Property Location:

Exploration Start Date:

Exploration Completion Date:

Project Type:

- ☐ Critical Mineral as a Primary Exploration Target
- ☐ Critical Mineral as a Secondary Exploration Target
- ☐ Non-Critical Mineral as the Exploration Target

Primary Mineral(s):

Secondary Mineral(s):

Mineral Licence Number(s):

Exploration Approval Number(s):

SECTION C: ACKNOWLEDGEMENTS AND SIGNATURES

Complete and accurate information is important to avoid delays in processing your submission. Any sections omitted will be considered 'Incomplete' and the form will be returned.

PLEASE REVIEW AND COMPLETE THE FOLLOWING:

1 I have reviewed the JEA 2025 Guidelines and my submitted JEA 2025 Letter of Intent.

YES ☐

NO ☐

2 Is your company in receipt of direct and/or indirect revenues (i.e., royalties from mineral/mining operations)?

YES ☐

NO ☐

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SECTION C: ACKNOWLEDGEMENTS AND SIGNATURES – *cont'd*

- 3 Did your company hold the mineral rights and/or have an agreement registered with the Mineral Lands Division for the lands where the work was conducted (*excludes work completed on Crown Land*)?

YES ☐

NO ☐

NOTE: Companies **MUST** ensure a registered agreement with the holder of the mineral rights is filed with the Mineral Lands Division of the Department of Industry, Energy and Technology prior to commencing work. Failure to have a registered agreement on file will result in projects being ineligible for funding.

- 4 Did you notify the Program Manager up to 24 hours prior to the actual start of mobilization?

YES ☐

NO ☐

- 5 Are you registered to do business in the Province of Newfoundland and Labrador (and in good standing)?

YES ☐

NO ☐

If NO, follow instructions on link below:

<https://cado.eservices.gov.nl.ca/Company/CompanyMain.aspx>

NOTE: Companies **MUST** be registered to do business in the Province of Newfoundland and Labrador prior to commencing their exploration program. Failure to be a registered business at the time exploration programs are conducted will result in projects being ineligible for funding.

- 6 Are you setup as a supplier with a Supplier Number?

YES ☐

NO ☐

If NO, follow instructions on link below:

<https://www.gov.nl.ca/fin/supplier-form/>

NOTE: Companies **MUST** have a Supplier Number from the Department of Finance, Financial Systems Control Division in order to receive payment (direct deposit) from the Government of Newfoundland and Labrador. Failure to obtain and provide a number will result in the applicant not receiving their JEA payment.

- 7 Are all claimed expenses after the LOI submission date?

YES ☐

NO ☐

Note: only expenses incurred after the Letter of Intent submission date are eligible for funding.

- 8 Have you completed a JEA Expense Spreadsheet (including the provision of proof of payment for all expenditures)?

YES ☐

NO ☐

- 9 Have you included a digital technical report, maps, appendices (and any associated data) in **PDF** format?

YES ☐

NO ☐

All sections of this form have been completed:

☐

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DECLARATION

I have authority to represent the company.

I declare that all information pertaining to this JEA Report is accurate in accordance with the JEA 2025 Final Report Guide.

The company listed on this JEA Final Report Form authorizes the Government of Newfoundland and Labrador to share all information obtained in relation to this LOI with ACOA and other departments and agencies of the Government of Canada for the purpose of implementing, administering and monitoring JEA.

The company agrees to keep and preserve all books, accounts and records relating to the Project, and keep them available for examination/audit by the Minister of IET for a period equal to Canada Revenue Agency requirement for the retention of records.

In the case of payment under CMA, the company also agrees to keep and preserve all books, accounts and records relating to the Project, and keep them available for examination/audit by ACOA for a period equal to Canada Revenue Agency requirement for the retention of records.

*I confirm that the eligible costs of the project have **NOT** been fully and/or partially funded by any other government department or agency.*

Name: _____
Print/Type

Title/Position: _____

Signature

Date: _____

Under the authority of the Access to Information and Protection of Privacy Act, 2015 (ATIPPA, 2015), personal information is collected in order to process, manage and issue the programs or services of the Department of Industry, Energy and Technology. Personal information is kept confidential as required by ATIPPA, 2015, but may be released under request in accordance with ATIPPA, 2015. If you have questions pertaining to the collection, use and/or disclosure of this information, please contact the ATIPP Coordinator at 729-0463.