

**Canadian Petroleum Industry Flaring Regulators Meeting  
Minutes for Teleconference/Videoconference meeting  
Wednesday April 16, 2008**

Attendees:

Jeff O'Keefe, CNLOPB	Keith Lowden, Manitoba
Randy Dobko, AENV	Kevin Parsonage, BCOGC
Mike Brown, ERCB, Alberta	James Vaughan, ERCB, Alberta
Jim Spangelo, ERCB, Alberta	Jim Dilay, ERCB, Alberta
Todd Paget, GNWT	Todd Han, Saskatchewan Energy
Corey Snook, Gov't of NL	Keith Hynes, NFLD
Paul Molloy, Gov't of NL	Chris Carter, NFLD
Graham Veale, GNWT	Brent Hogue, NEB

- 1) Introductions
  
- 2) Canadian Country Implementation Plan (CIP) update.
  - a. Needs to be updated to reflect latest numbers
  - b. Approval for public release (Communications Plan) (Does it need individual jurisdictional approval for release before the communications plan releases it to the public?)
  - c. Communications groups are planning a public release to coincide with the June meeting. Can the plan be updated and approved for release in time for this deadline?
    - Updates from each member required for the June 13 meeting in St. John's, NFLD.
    - Requesting Oil Production and Solution Gas numbers.
    - Aim to have draft completed for Jim Dilay's May meeting.
    - Members are requested to review the revised draft CIP before send out the final PDF copy.
    - CIP will be publicly released around June 13, 2008.
  
- 3) *Terms of Reference (TOR)* for the group.
  - a. Can we produce a draft to discuss and approve at the next meeting?
  - b. Please review and make suggestions
    - Agreement to include Gas Conservation with Flaring and Venting to ensure nothing is excluded.
    - Agreement to include Air Quality.
    - Jim Spangelo suggested have an *Question and Answer (Q&A)* document to address concerns/questions or each Jurisdiction can share their own Q&A at the meeting. This will be released after the CIP and TOR are released.
    - Agreement to create a *Who We Are and What We Do* document following the CIP and TOR.
    - James Vaughan requested that Funding be added to the June agenda.
    - TOR release will be decided at the June 13, 2008, meeting.

- 4) Other business
- 5) Next face-to-face meeting
  - St. Johns, NFLD, on June 13, 2008
  - Attendees? Environment Canada? CIDA? World Bank/GGFR?