

# Expense Report

Name  
Department

Honourable Joan Shea  
Department of Environment and Conservation

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## Expenses Paid Within the Reporting Period

Reference ID	Transaction Date	Purpose	Payment Date	Amount
TCMS297306	07-AUG-2013	Travel to St. John's to attend Ministerial/Departmental business at Headquarters	21-OCT-2013	\$33.00
TCMS297093	16-SEP-2013	Travel to St. John's to attend Ministerial/Departmental business at Headquarters	16-OCT-2013	\$667.78
TCMS297096	16-SEP-2013	Travel to St. John's to attend Ministerial/Departmental business at headquarters	16-OCT-2013	\$334.00
TCMS297101	23-SEP-2013	Travel to St. John's to attend Ministerial/Departmental business at Headquarters	16-OCT-2013	\$703.94
TCMS297104	23-SEP-2013	Travel to St. John's to attend Ministerial/Departmental business at Headquarters	16-OCT-2013	\$55.00
TCMS297137	23-SEP-2013	Travel to Toronto to attend meetings	16-OCT-2013	\$735.35
TCMS297142	23-SEP-2013	Travel to Toronto to attend meetings	21-OCT-2013	\$583.54
TCMS297302	30-SEP-2013	Travel to St. John's to attend Ministerial/Departmental business at Headquarters	23-OCT-2013	\$1,001.67
TCMS297305	30-SEP-2013	Travel to St. John's to attend Ministerial/Departmental business at headquarters	16-OCT-2013	\$334.00
TCMS298469	06-OCT-2013	Travel to St. John's to attend Ministerial/Departmental business at Headquarters	24-OCT-2013	\$294.00
TCMS302191	10-OCT-2013	To attend Ministerial/Departmental business at Headquarters	20-NOV-2013	\$1,354.00
TCMS302018	17-OCT-2013	Travel to St. John's to attend Ministerial /Departmental business at Headquarters	15-NOV-2013	\$1,777.93
PAYROLL	22-OCT-2013	Automobile and Related Expenses	22-OCT-2013	\$615.95
			<b>Total</b>	<b>\$8,490.16</b>

**Note:** The Ministerial Automobile Allowance and related gas expense is processed through the payroll system since it is a taxable benefit as per Canada Revenue Agency requirements.

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Travel Claim Details		Amount	\$33.00
Reference ID	TCMS297306		
Transaction Date	07-AUG-2013		
Purpose	Travel to St. John's to attend Ministerial/Departmental business at Headquarters		
Category		Amount	
Travel		\$29.46	
Tax		\$3.54	

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Travel Claim Details		Amount	\$667.78
Reference ID	TCMS297093		
Transaction Date	16-SEP-2013		
Purpose	Travel to St. John's to attend Ministerial/Departmental business at Headquarters		
Category		Amount	
Travel		\$596.23	
Tax		\$71.55	

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Travel Claim Details		Amount	\$334.00
Reference ID	TCMS297096		
Transaction Date	16-SEP-2013		
Purpose	Travel to St. John's to attend Ministerial/Departmental business at headquarters		
Category		Amount	
Accommodations		\$159.00	
Meals & Incidentals		\$156.25	
Tax		\$18.75	

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Travel Claim Details		Amount	\$703.94
Reference ID	TCMS297101		
Transaction Date	23-SEP-2013		
Purpose	Travel to St. John's to attend Ministerial/Departmental business at Headquarters		
Category		Amount	
Travel		\$628.52	
Tax		\$75.42	

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Travel Claim Details		Amount	\$55.00
Reference ID	TCMS297104		
Transaction Date	23-SEP-2013		
Purpose	Travel to St. John's to attend Ministerial/Departmental business at Headquarters		
Category		Amount	
Meals & Incidentals		\$49.10	
Tax		\$5.90	

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<b>Travel Claim Details</b>		<b>Amount</b>	<b>\$735.35</b>
Reference ID	TCMS297137		
Transaction Date	23-SEP-2013		
Purpose	Travel to Toronto to attend meetings		
<b>Category</b>		<b>Amount</b>	
Travel		\$656.56	
Tax		\$78.79	

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Travel Claim Details		Amount	\$583.54
Reference ID	TCMS297142		
Transaction Date	23-SEP-2013		
Purpose	Travel to Toronto to attend meetings		
Category		Amount	
Accommodations		\$462.09	
Meals & Incidentals		\$58.92	
Tax		\$62.53	

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Travel Claim Details		Amount	\$1,001.67
Reference ID	TCMS297302		
Transaction Date	30-SEP-2013		
Purpose	Travel to St. John's to attend Ministerial/Departmental business at Headquarters		
Category		Amount	
Travel		\$894.35	
Tax		\$107.32	

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<b>Travel Claim Details</b>		<b>Amount</b>	<b>\$334.00</b>
<b>Reference ID</b>	TCMS297305		
<b>Transaction Date</b>	30-SEP-2013		
<b>Purpose</b>	Travel to St. John's to attend Ministerial/Departmental business at headquarters		
<b>Category</b>		<b>Amount</b>	
Accommodations		\$159.00	
Meals & Incidentals		\$156.25	
Tax		\$18.75	

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<b>Travel Claim Details</b>		<b>Amount</b>	<b>\$294.00</b>
<b>Reference ID</b>	TCMS298469		
<b>Transaction Date</b>	06-OCT-2013		
<b>Purpose</b>	Travel to St. John's to attend Ministerial/Departmental business at Headquarters		
<b>Category</b>		<b>Amount</b>	
Accommodations		\$159.00	
Meals & Incidentals		\$120.54	
Tax		\$14.46	

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Travel Claim Details		Amount	\$1,354.00
Reference ID	TCMS302191		
Transaction Date	10-OCT-2013		
Purpose	To attend Ministerial/Departmental business at Headquarters		
Category		Amount	
Accommodations		\$689.00	
Meals & Incidentals		\$593.74	
Tax		\$71.26	

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Travel Claim Details		Amount	\$1,777.93
Reference ID	TCMS302018		
Transaction Date	17-OCT-2013		
Purpose	Travel to St. John's to attend Ministerial /Departmental business at Headquarters		
Category		Amount	
Travel		\$1,587.43	
Tax		\$190.50	

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Payroll Details		Amount	\$615.95
Source	PAYROLL		
Payment Date	22-OCT-2013		
Description	Automobile and Related Expenses		
Category		Amount	
Other Expenses			\$615.95

**Note:** The Ministerial Automobile Allowance and related gas expense is processed through the payroll system since it is a taxable benefit as per Canada Revenue Agency requirements.