

Sustainable Canadian Agricultural Partnership

Competitive. Innovative. Resilient.

Agriculture Marketing Program Application

Newfoundland and Labrador



All applications and supporting documentation must be submitted to:

Attn: Sustainable Canadian Agricultural Partnership
Department of Forestry, Agriculture, and Lands
Agriculture Business Development Division
P.O. Box 2006
Corner Brook, NL A2H 6J8
Email: SCAP@gov.nl.ca

This application is subject to change from time to time without notice. Consult our website at www.gov.nl.ca/fal for the most up-to-date information or contact us by phone at 709-637-2378 or by email at SCAP@gov.nl.ca.

Legal Name of Applicant	Contact Name	CRA Business Number (Mandatory)
Agri-Business/Farm Name (if applicable)	Agri-Business/Farm Location(s) <input type="checkbox"/> Same as Mailing Address	<input type="checkbox"/> New Entrant Years operating: _____ <input type="checkbox"/> Business Plan attached <input type="checkbox"/> Business Plan on file
Mailing Address	Provincial Electoral District of Farm	Refer to Sustainable CAP Program Guide for information on New Entrant requirements
E-mail	Phone Number	Cell Number
<input type="checkbox"/> I/we permit the sharing of my/our address and email address with the Newfoundland and Labrador Federation of Agriculture in order to receive industry news and updates.		
Please indicate your agri-business type below		
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Legislative Body	<input type="checkbox"/> Industry Association
<input type="checkbox"/> Partnership – Provide names, addresses and percentage of ownership		
Name	%	
Address		
Name	%	
Address		
Name	%	
Address		
<input type="checkbox"/> Corporation		
Please complete name, address and percentage of ownership for each shareholder		
Name	%	
Address		
Name	%	
Address		
Name	%	
Address		
Provide the names and addresses of any business entities in which sole proprietors / partners / shareholders / spouses have ownership		
Name -	Company Name -	
Address		
Name -	Company Name -	
Address		
Name -	Company Name -	
Address		
Notes:		
<input type="checkbox"/> Cooperative – provide names of cooperative members below:		

How many years have you been farming/operating your agri-business? _____ <input type="checkbox"/> Not applicable	
Premise Identification Program Number _____ <input type="checkbox"/> Not applicable	
Date of Environmental Farm Plan (EFP) Update/Completion DD / MM / YYYY <input type="checkbox"/> Not applicable	
Are you, any shareholders, or spouses a current or former federal/provincial public office holder, or federal/provincial public servant? <input type="checkbox"/> No <input type="checkbox"/> Yes If Yes, refer to the Sustainable Canadian Agricultural Partnership Program Guide for Conflict of Interest Guidelines.	
Are you or any of your partners / shareholders in arrears with the Government of Newfoundland and Labrador? <input type="checkbox"/> No <input type="checkbox"/> Yes - include details with application	Have you or any of your partners / shareholders had a loan or other debt written off by the Government of Newfoundland and Labrador within the last 6 years? <input type="checkbox"/> No <input type="checkbox"/> Yes - include details with application
Are you at least 19 years of age? <input type="checkbox"/> No <input type="checkbox"/> Yes	Are you (the applicant) capable of entering into a contractual agreement with the Minister of Forestry, Agriculture, and Lands? <input type="checkbox"/> No - include details with application <input type="checkbox"/> Yes
Is your farm/agri-business/company/organization majority owned (50% or more) by one or more of the following groups? Select all that apply. (Please note this information is for data collection only and will not influence the decision regarding the project)	
Indigenous person/peoples (Select all that apply) <input type="checkbox"/> First Nation(s) <input type="checkbox"/> Inuk/Inuit <input type="checkbox"/> Métis <input type="checkbox"/> Unknown/unsure	<input type="checkbox"/> Woman/Women
	<input type="checkbox"/> Youth (Age 19-40)
	<input type="checkbox"/> Not Applicable ¹
	<input type="checkbox"/> Decline to Identify
¹ Not applicable: A person that does not identify as Youth, Women and/or Indigenous Peoples, however, does choose to identify.	
Provide a description of your farm, agri-business or organization: Please include farm, agri-business or organization history, commodities produced, secondary processing activities, average annual gross business revenue and any future development plans.	

If you are a livestock/poultry operator, identify the provincial/federal facility where the livestock/poultry are slaughtered.

Please indicate the approximate number of livestock/poultry on farm in the past twelve months.

Dairy		Poultry		Beef		Sheep		Other:	
Milking		Broilers		Breeders		Breeders			
Dry		Layers		Market		Market			
Replacements		Pullets		Other		Other			
		Turkeys							

Complete the table below to indicate land use information for the most recent production year.

Type of Crop	Greenhouse Space (ft ² or m ²)	Acreage in crop

Market Access/Development

The objective of the Agriculture Marketing Program is to support the expansion of both domestic and international market development opportunities and to meet the evolving challenges of the marketplace. **Please consult the Sustainable CAP Program Guide pages 28-30 for information relevant to this application.**

Provide details of the proposed activities for which you are requesting funding:

Market research, analysis and strategic planning	Planning or implementation of marketing activities
Training and advisory services	Physical infrastructure (i.e. on-farm markets and signage) and/or equipment
Support for market specific certification and audit costs	Planning and development of e-commerce platforms
Development or implementation of export capacity building activities	Industry or government-led marketing campaigns
Other (specify)	

Select any of the following groups who will directly benefit² from the project's activities. Select all that apply. (Please note this information is for data collection only and will not influence the decision regarding the project):

Indigenous person/peoples (Select all that apply)	<input type="checkbox"/> Woman/Women
	<input type="checkbox"/> Youth (Age 19-40)
	<input type="checkbox"/> Not Applicable ³
	<input type="checkbox"/> Decline to Identify

² Direct benefit: Includes those who are expected to receive direct benefits from the project activities. For example, those who receive training or a service, or those who attend a workshop or event. It would not include the funding recipients themselves.

³ Not applicable: A person that does not identify as Youth, Women and/or Indigenous Peoples, however, does choose to identify.

Please indicate if your project will impact **domestic or international** markets (please identify the geographic location of the market):

Please indicate the **location** where the project will be taking place (municipality or local service district):

Project Description: Please provide a description of the proposed project, including information about the activity/activities selected above. Describe how the project will improve your farm, agri-business or organization and how it will meet the objectives of the program to enhance domestic and/or international market capacity of the agriculture, agri-foods, and agri-products sector.

Itemize estimated costs as they apply to your project (excluding HST).

Agriculture Marketing Program Budget		
		Costs
Building/Infrastructure (include quotes, materials list, site maps, floor plans, etc.)		
Equipment (include quotes and equipment specifications)		
Salary/labour (type of position, i.e. carpenters, electrician, etc.)		
Equipment rental		
Freight		
Audio/Video Equipment Rental		
Registration Costs		
Speaker Costs		
Consultant Fees and Professional Services		
Travel Costs (meals and mileage are paid at Provincial Treasury Board rates or at the discretion of the Implementation Committee) for Consultant Fees and Professional Services		

Other Funding Sources*	Amount	Approved	
		Yes	No

Project Funding Details	
Total Project Costs (A)	
Sustainable Canadian Agricultural Partnership Funding Request (B)	
Other Funding Sources (A-B) Please identify in the table at the left	

*Itemize all Other Funding Sources (i.e.: Self, ACCA, FCC, chartered bank, etc.) as they apply to the project (do not include Sustainable Canadian Agricultural Partnership funding request).

DECLARATION

Any payments made by the Department are subject to the right of Government, under the Financial Administration Act, to set off any amounts owing to it by the applicant. Under the authority of section 61(c) of the Access to Information and Protection of Privacy Act, 2015, personal information will be collected for the purpose of assessing the applicant's eligibility for funding under the Sustainable Canadian Agricultural Partnership in Newfoundland and Labrador. Information provided on this application may be used for other analysis within the Department of Forestry, Agriculture, and Lands. Information provided may be shared with third parties for the purpose of project assessment, program audit and/or evaluation. For further information on privacy issues under the Sustainable Canadian Agricultural Partnership in Newfoundland and Labrador, please contact (709) 637-2378.

- I certify that the information provided in this document, its related application and any other supporting information, is accurate and complete.
- I certify that I am a Canadian citizen or have Permanent Canadian Resident Status, and that I am 19 years of age or older.

_____ Applicant Signature	_____ Position	_____ Date
_____ Co-Applicant Signature	_____ Position	_____ Date
_____ Co-Applicant Signature	_____ Position	_____ Date

To complete your application, please attach your most recent financial information as appropriate: Upon request, applicants may be required to provide Canada Revenue Agency Notice of Assessment.

Sole Proprietorship or Partnership (required for all partners):

- Statement of Farming Activities (T2042) - for non-AgriStability/AgrilInvest participants.
- Statement A – AgriStability and AgrilInvest Programs Information and Statement of Farming Activities for Individuals (T1163 or T1273) - for AgriStability and AgrilInvest participants.
- Statement B – AgriStability and AgrilInvest Programs Information and Statement of Farming Activities for Additional Farming Operations (T1164 or T1274) - for AgriStability and AgrilInvest participants.

Incorporated Entities/Other:

- Financial Statements prepared by a licensed public accountant for your most recent complete year are required. If internally prepared statements are submitted, they must be supported by the Corporate Income Tax Form, T2, including the General Index of Financial Information (GIFI) or applicable AgrilInvest/AgriStability Program Information forms.

Additional financial information/information to determine the viability of any project application may be required.