



# Application for Marriage or Death Certificate

## Vital Statistics Division

Digital Government and Service NL  
P. O. Box 8700  
St. John's, NL A1B 4J6  
Telephone: (709) 729-3308  
Website: <http://gov.nl.ca/dgsnl>

**Each section must be FULLY completed**

**Please note: A fee of \$35.00 must be submitted with this application. If applying for a Death Certificate and the death occurred less than 365 days ago, there is no fee required.**

### **Applicant Information**

(Please see important information on reverse regarding who is entitled to apply for a marriage certificate and acceptable ID)

**1**

Name			<b>FOR OFFICE USE ONLY</b>
Mailing Address			
City & Province		Postal Code	
Home Telephone	Bus. Telephone	Email	
Signature of Applicant		<b>Please check onlyone of the following:</b> <input type="checkbox"/> I will pick up the certificate, or <input type="checkbox"/> Send certificate by mail	

**If MARRIAGE Certificate(s) required complete this section (please print)**

**2**

Surname Before Marriage		All Given Names		Female <input type="checkbox"/>	Birthplace
Surname Before Marriage		All Given Names		Male <input type="checkbox"/>	<input type="checkbox"/>
Date of Marriage		Place of Marriage (City or Town)		Female <input type="checkbox"/>	Birthplace
Month	Day	Year	NL	Male <input type="checkbox"/>	<input type="checkbox"/>
State your relationship to the parties to the marriage		Self <input type="checkbox"/>	Other <input type="checkbox"/> Specify _____	Certificate Required Marriage Certificate <input type="checkbox"/> Certified Copy of Marriage Registration <input type="checkbox"/>	
Requires Written Authorization From Eligible Applicant (see Reverse For Details)					

**CONSENT** Please see important information on reverse regarding who is entitled to apply for a Marriage Certificate

**3**

If you are not one of the individuals named on the marriage certificate requested, written consent is required. Please ensure that this section is signed by either of the parties to the marriage or that a signed and dated letter of consent is provided with your application.

I, \_\_\_\_\_, authorize that my marriage certificate be issued to the applicant stated above  
Person named on marriage certificate  
and I affirm I have known the person who is acting on my behalf for at least one (1) year.

Signature of person named on marriage certificate

Date

**If DEATH Certificate(s) required complete this section (please print)**

**4**

Surname of Deceased		All Given Names		Female <input type="checkbox"/>	Male <input type="checkbox"/>	X <input type="checkbox"/>	
Date of Death		Place of Death (city or Town)		Place of Birth			
Month	Day	Year	NL				
Permanent Residence of Deceased Prior To Death			Marital Status		Date of Birth		
					Month	Day	Year
State your Relationship to the Deceased			Certificate Required		Death Certificate <input type="checkbox"/>	Certified Copy of Death Registration <input type="checkbox"/>	

**For Office Use Only**

**5**

	Initials	Date	Record No.
Search			Date Of Registration
Second Search			Certificate No.
Issued			File No.
Acceptable ID Presented?		Entitled?	Receipt No.
Yes <input type="checkbox"/> No <input type="checkbox"/>		Yes <input type="checkbox"/> No <input type="checkbox"/>	Amount Received
			Refund

### **PRIVACY NOTICE**

Personal information contained on this form is collected under the authority of the Vital Statistics Act, 2009. The Information provided will be used to fulfill the requirements of the Vital Statistics Act for the release of marriage and death Information. If you have any questions about the collection or use of this information, please contact a Vital Statistics representative at (709) 729-3308.

**Who is entitled to apply for a marriage certificate?**

- The person is at least 19 years of age.
- Either party to the marriage.
- A designated person who has known the person making the designation for at least one year and has signed a statement to that effect in the form set by the minister.
- Satisfies the registrar general that they are acting on behalf of or employed by a government, charitable or non-profit organization providing social support or social services to the person making the designation and has signed a statement to that effect in the form set by the minister.
- A person with an order from the Court.
- When one or both parties to the marriage are deceased, the registrar general may issue a certificate of marriage or certified copy of registration of marriage to the child, parent or executor or administrator of the deceased party's estate, or to another relative of the deceased party where there is no child or parent (proof of death is required).

**Who is entitled to apply for a death certificate?**

- Any person may apply for a death certificate.

**Identification required**

Any person applying for a certificate is required to present acceptable identification - one piece of photo ID or two pieces of other ID, at least one of which contains their signature or address. A person who has written authorization to apply for or pick up someone else's certificate is required to present their own ID. Persons applying by mail are required to submit photocopies of their ID documents.

**To avoid delay**

Complete the appropriate section in full (All requests with incomplete information must be accompanied by a written explanation for the omission.)

Payment must be enclosed with the application and can be either by cheque or money order (Canadian Funds) payable to the Newfoundland Exchequer Account.

Be sure your address and telephone number are correct and are clearly printed.

**Please indicate whether you wish to receive your certificate by mail or will pick it up.****Marriage Certificates**

Long form only is available and contains the name of each party to the marriage, date of marriage, place of marriage, registration number, registration date, and date issued.

**Death Certificates**

Long form only is available and contains the name, date of death, place of death, age, sex, registration number, registration date, marital status and date issued.

**Certificates contain information extracted from the original registration filed in our office.**

**Service is available at:**

Vital Statistics Division  
Motor Registration Building  
149 Smallwood Drive  
Mount Pearl, NL A1B 4J6  
Telephone: (709) 729-3308

**or visit our website: <http://www.gov.nl.ca/dgsnl/department/bmd-contact/>**