

Lottery License Eligibility Application

Lottery Licensing Regulations



For Office Use Only

Application No. _____

This Lottery License Eligibility Application is used to determine whether an organization is eligible to receive a lottery license which would permit them to conduct a charitable lottery event in Newfoundland and Labrador. Organizations will be required to apply for a charitable lottery license when eligibility has been confirmed.

Part 1: Applicant Information

Legal Name of Organization:

Organization Type:

Association	<input type="checkbox"/>	Community Group	<input type="checkbox"/>
Registered Not-For-Profit	<input type="checkbox"/>	Educational Institution	<input type="checkbox"/>
Religious Organization	<input type="checkbox"/>	Registered Charity	<input type="checkbox"/>
Share Capital Corporation	<input type="checkbox"/>		

Part 2: Contact Information

Contact Name:

Phone Number:

E-mail:

Part 3: Mailing Addresses

Business Address	Physical Address
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Address:	Address:
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City or Town:	City or Town:
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Province:	Province:
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Postal Code:	Postal Code:
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Part 4: Eligibility Questionnaire

Please answer the following questions:

YES NO

1. Does the applicant organization have charitable or religious objects or purposes that fall within at least one of the following categories listed below (check all that apply) **The application package should include documented verification for each checked box:**

Promotion of the relief of poverty

Promotion of the advancement of education

Promotion of the advancement of religion

If the applicant organization's objects and purposes are for other charitable purposes beneficial to the community, identify the category here:

Amateur sport and recreation

The promotion, advancement and preservation of the arts, culture and heritage

Youth and seniors activities

The enhancement of health and welfare and public safety

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2. Has the applicant organization been carrying out its charitable or religious mandate for at least one year? Please include verification as part of application package.	<input type="checkbox"/>	<input type="checkbox"/>
3. Is the applicant organization established to provide charitable or religious services in Newfoundland and Labrador? Please include verification as part of application package.	<input type="checkbox"/>	<input type="checkbox"/>
4. Does the applicant organization have financial statements for the preceding year? If yes, please include a copy in the application package.	<input type="checkbox"/>	<input type="checkbox"/>

Part 5: Required Documentation

The following documents are required to be submitted with this application:

<input type="checkbox"/> Detailed outline of all charitable programs/services currently provided	<input type="checkbox"/> Minutes from most recent Annual General Meeting (AGM) (if applicable)
<input type="checkbox"/> Signature of principals	<input type="checkbox"/> Notification of Charitable Registration (Canada Customs and Revenue Agency) (if applicable)
<input type="checkbox"/> Articles of Incorporation and most recent annual return (if applicable)	<input type="checkbox"/> Any other information that will assist in determining the charitable nature of the objects and purposes of the organization (e.g., Annual Report, Sport NL Sport Certification, Recreation Certification)
<input type="checkbox"/> Constitution and by-laws (if applicable)	
<input type="checkbox"/> Current listing of the Board of Directors (if applicable)	
<input type="checkbox"/> Most recent financial statements (if applicable)	

Part 6: Applicant Declaration and Signature

I certify that all the information I am providing in this application is true, correct and complete to the best of my knowledge.

Printed Name:

Position:

Signature:

Date:

Submission Details

This application must be signed by a principal officer of your organization (i.e. president, vice president, treasurer)

Completed applications can be submitted to the Consumer and Financial Services Division

Email:	Lotterylicence@gov.nl.ca	Fax:	709-729-6998
Location:	MRD Building, 149 Smallwood Drive, Mount Pearl	Phone:	709-729-2600
Mail:	P.O. Box 8700, St. John's, NL A1B 4J6	Toll Free:	1-800-968-2600

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