

# Ticket Lottery Financial Report



|                    |                         |
|--------------------|-------------------------|
| Office use<br>only | Organization RSN _____  |
|                    | Trust Account RSN _____ |
|                    | Folder RSN _____        |
|                    | Entered _____           |

| Licensee                           | Licence Information   |
|------------------------------------|-----------------------|
| Organization Name: _____           | Licence Number: _____ |
| Mailing Address: _____             | Report Period:        |
| City/Town: _____                   | From: _____           |
| Province: _____ Postal Code: _____ | To: _____             |
| Email: _____                       |                       |
| Phone: _____ Fax: _____            |                       |

## Use of Proceeds

Provide details as to how proceeds were used: (Attach a separate sheet if necessary.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Signatures of Principal Officer of the Organization & the Person Completing this Financial Report.

We certify that this Financial Report and all accompanying documents are true and correct statements regarding the above lottery activity.

| Principal Officer                 | Person Completing Financial Report |
|-----------------------------------|------------------------------------|
| Name: _____                       | Name: _____                        |
| Position: _____                   | Position: _____                    |
| Phone (W): _____ Phone (H): _____ | Phone (W): _____ Phone (H): _____  |
| Signature: _____                  | Signature: _____                   |
| Email: _____                      | Email: _____                       |
| Date: _____                       | Date: _____                        |

## Submission Details

Licence fee is 1% of the amount reported as your "Total Prize Payout".

The Financial Report is to be signed by a principal officer of your organization. i.e. president, vice president, treasurer.

Make cheques payable to "Newfoundland Exchequer".

Keep a copy of this report for your records.

When required, the Financial Report is due 60 days after the expiry of the licence or as demanded.

Failure to file a Financial Report may affect your organization's ability to obtain future licences.

All records for the lottery must be retained for a period of 6 years after the expiry date of your licence.

Financial Report can be submitted to: Consumer and Financial Services Division

Email: [Lotterylicence@gov.nl.ca](mailto:Lotterylicence@gov.nl.ca)  
 Location: MRD Building, 149 Smallwood Drive, Mount Pearl  
 Mail: P.O. Box 8700, St. John's, NL A1B 4J6

Fax: 709-729-6998  
 Tel: 709-729-2600  
 Toll Free: 1-877-968-2600

**Personal Information contained on this form is collected by the Government of Newfoundland and Labrador and is protected under the Access to Information and Protection of Privacy Act, 2015.**

# Ticket Lottery Financial Report



## Event Information

Total Number of Events \_\_\_\_\_  
 Total Number of Tickets Printed (Include Discounted Tickets) \_\_\_\_\_  
 Total Number of Discounted Tickets Printed \_\_\_\_\_  
 Total Number of Tickets Sold (Include Discounted Tickets) \_\_\_\_\_  
 Total Number of Discounted Tickets Sold \_\_\_\_\_  
 Total Number of Tickets Unsold (Include Discounted Tickets) \_\_\_\_\_  
 Total Number of Discounted Tickets Unsold \_\_\_\_\_  
 Total Number of Tickets Given as Commission or Promotion (Include Discounted Tickets) \_\_\_\_\_  
 Total Number of Discounted Tickets Given as Commission or Promotion \_\_\_\_\_  
 Prizes have Been Paid Out  Yes  No  
 List of Winners is Attached  Yes  No  
 True Copy of Ticket is Attached  Yes  No

## Gross Proceeds (Total Sales)

Non-Discounted Ticket Sales \$ \_\_\_\_\_  
 Discounted Ticket Sales \$ \_\_\_\_\_  
 Value of Donated Prizes (Retail Value Less Purchase Price) \$ \_\_\_\_\_  
**Total Gross Proceeds** \$ \_\_\_\_\_ (A)

## Prize Payouts

Grand Prize(s) \$ \_\_\_\_\_  
 Consolation Prize(s) \$ \_\_\_\_\_  
 Seller's Prize(s) \$ \_\_\_\_\_  
 Other \_\_\_\_\_ \$ \_\_\_\_\_  
**Total Prize Payout** \$ \_\_\_\_\_ (B)

## Expenses

Licensing Fees (See reminder section on front page) \$ \_\_\_\_\_  
 Printing \$ \_\_\_\_\_  
 Advertising \$ \_\_\_\_\_  
 Rent \$ \_\_\_\_\_  
 Salaries/Commissions \$ \_\_\_\_\_  
 Utilities \$ \_\_\_\_\_  
 Professional Fees \$ \_\_\_\_\_  
 Equipment Lease/Rent \$ \_\_\_\_\_  
 Administration \$ \_\_\_\_\_  
 Other \_\_\_\_\_ \$ \_\_\_\_\_  
**Total Expenses** \$ \_\_\_\_\_ (C)

## Net Proceeds for Charity

(Total Gross Proceeds less Total Prize Payout and Total Expenses: A - B - C = D)

\$ \_\_\_\_\_ (D)