



## MEDICAL TRANSPORTATION ASSISTANCE PROGRAM IN PROVINCE FLIGHT VOUCHER APPLICATION

You **MUST** submit an MTAP post-travel claim within six (6) months of completing travel to be eligible for a future voucher

### Section 1: Applicant Information – Provide the information of the applicant traveling for the medical appointment.

Last name:	First Name:	Phone Number:
MCP#	MCP Expiry Date:	Date of Birth:
Residential Address:	City/Town:	Province: Postal Code:
Mailing Address (If different):	City/Town:	Province: Postal Code:
Email:	Preferred Contact Method:	Email <input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/>

Do you have health insurance either through work or privately purchased (i.e. Blue Cross, Canada Life, belairdirect etc.)?

Yes ☐ No ☐ If Yes, Name of Insurance Provider:

Note: Medical travel expenses must be reviewed by your private insurer *before* submitting your post-travel claim to the Department. Check with your insurer before travel to confirm their claim documentation requirements.

Is either patient a Subsidized Home Support recipient or in receipt of Income Support Benefits? Yes ☐ No ☐

If yes, please contact Income Support Medical Transportation at 1-833-729-6106 for more information about receiving medical travel assistance.

### Section 2: Escort Information – If applicable, provide the information of the escort. An escort must be medically required and supported by medical documentation from a physician.

Last Name:	First Name:	Date of Birth:
Relation to Patient:	Parent <input type="checkbox"/> Spouse <input type="checkbox"/> Other:	

### Section 3: Details of Medical Travel – Please complete applicable sections below and note the required supporting documentation.

Appointment Location:	Primary Reason for Travel:
Date of Appointment (YYYY/MM/DD):	Condition, Illness, or Physician Specialty:
Patient Is Departing From:	Patient Is Arriving To:
Escort Is Departing From:	Escort Is Arriving To:
Do you require a round trip ticket? Yes <input type="checkbox"/> No <input type="checkbox"/>	Does your escort require a round trip ticket? Yes <input type="checkbox"/> No <input type="checkbox"/>

Please confirm the following supporting documentation, if applicable, has been included with your claim

Document Type: Confirmation of Appointment ☐

Medical Support for Escort ☐

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**Section 4: Declaration of Eligibility for Medical Transportation Assistance – The below declaration must be signed before processing of the application can occur. Unsigned applications will be considered incomplete and will not begin the review process.**

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- I declare that the information provided on this application is true and correct to the best of my knowledge.
- I understand that this information is collected by the Department of Labrador Affairs pursuant to section 61(1)(c) of the Access to Information and Protection of Privacy Act, 2015 as such information relates directly to and is necessary to, and will be used to determine eligibility for reimbursement of eligible expenses in accordance with the Medical Transportation Assistance Program criteria and conditions, which may include discussions with parties from the Department of Health and Community Services.
- I understand and agree that a post-travel claim for the medical travel assistance received through an in-province flight voucher application must be submitted within six (6) months of my eligible insured specialized medical service. Additionally, I understand and agree that flight vouchers will be limited to three consecutive trips within a six (6) month period unless I submit a related claim. Moreover, I understand and agree that not submitting a post-travel claim will hinder my ability to receive future flight vouchers. I also understand and agree that failure to submit a post-travel claim within 12 months from the date of my eligible insured specialized medical service may result in the recovery of this medical travel assistance by the Department of Labrador Affairs.
- I understand and agree that the information I submit may be subject to verification by officials of the Department of Labrador Affairs and that medical travel assistance provided to me in error is subject to recovery by the Department of Labrador Affairs.
- I understand that if I have private health insurance benefits, medical travel expenses must be assessed by the private insurance provider prior to submitting a claim to the Department for assessment and that any monies paid by private insurance must be disclosed in the form of a copy of the private insurance assessment and attached to the application form.
- I authorize the Department of Labrador Affairs to contact and share information with any other parties identified in this application for the purpose of verifying medical services received.
- I declare that financial assistance for medical travel was not provided by the Department of Children, Seniors and Social Development, Department of Health and Community Services, Workplace NL, or any other Federal/Provincial Government Department, Agency, Board, Commission, or NL Health Services.
- I authorize the Department of Children, Seniors and Social Development and/or any other parties identified in this Declaration of Eligibility to release the requested program-related information to the Department of Labrador Affairs.
- I authorize the Department of Labrador Affairs to disclose my personal information to third parties for the purposes of such third parties verifying individual eligibility to book air travel at a lower cost under the Medical Transportation Assistance Program, including: my name, address and date of birth; the name and date of birth of any escort (if applicable); my travel authorization number, trip type, travel destinations, issue and expiry date for travel authorization and the same types of information for any escort (if applicable); and MTAP subsidy information. I further acknowledge that such third parties will provide information to the Department on flights booked by applicants/escorts and associated costs, as well as reports on purchased tickets that were cancelled, changed, transferred or resulted in no shows.

If you have any questions about how this information will be collected, used and disclosed, please contact the Department at 1-877-475-2412

**I \_\_\_\_\_ hereby declare that I am the person named on this form and I am a resident of Newfoundland and Labrador. In lieu of a written signature my typed name on the form shall be considered my electronic Signature.**

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(Electronic or Written)

**Completed application, along with the required supporting documentation can be emailed to: [FlightVoucherMTAP@gov.nl.ca](mailto:FlightVoucherMTAP@gov.nl.ca)**