

# **Local Service District Budget Submission Form For the Calendar Year 2025**

The estimates reported in this submission were approved by the Local Service District Committee of

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*Official Name of Local Service District*

at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_  
*Day* *Month* *Year*

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*Signature of Chairperson*

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*Signature of Member*

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*The personal information in this form is collected in accordance to section 61(c) of the Access to Information and Protection of Privacy Act and will be used for the purpose of the department's administrative operations and to confirm legislative compliance. If you have any questions, please contact Christopher Stamp, Director, Municipal Support, Department of Municipal and Provincial Affairs, at 709-729-0259 or ChristopherStamp@gov.nl.ca.*

**Deadline for Submission:  
30-Apr-25**

**INFORMATION SHEET**

Date: \_\_\_\_\_

Local Service District of: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_Office Phone: \_\_\_\_\_  
Office Fax: \_\_\_\_\_

Local Service District E-mail Address - See Circular: \_\_\_\_\_

Complement of Members is \_\_\_\_\_

**Contact Number**Chairperson \_\_\_\_\_  
Vice-Chairperson \_\_\_\_\_  
Members \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Clerk / Bookkeeper \_\_\_\_\_

Hours of Work \_\_\_\_\_ Days Open \_\_\_\_\_

Number of Households \_\_\_\_\_

**Fee Structure (Annual)**Water Fee \_\_\_\_\_ Fire Fighting Fee \_\_\_\_\_  
Sewer Fee \_\_\_\_\_ Street Lighting Fee \_\_\_\_\_  
Garbage Fee \_\_\_\_\_ Recreation Fee \_\_\_\_\_  
Other Authorized Service fee \_\_\_\_\_

Waste Disposal Site:

Description \_\_\_\_\_  
Shared With \_\_\_\_\_  
Controlled By \_\_\_\_\_

<b>REVENUES</b>	Round off to Nearest Dollar
<b>1. REVENUES</b>	
A. Water Supply Fee .....	\$ _____
.....	\$ _____
.....	\$ _____
.....	\$ _____
B. Sewage Disposal Fee .....	\$ _____
.....	\$ _____
.....	\$ _____
.....	\$ _____
C. Fire Protection Fee .....	\$ _____
.....	\$ _____
.....	\$ _____
.....	\$ _____
D. Garbage Collection Fee .....	\$ _____
.....	\$ _____
.....	\$ _____
.....	\$ _____
E. Street Lighting Fee .....	\$ _____
.....	\$ _____
.....	\$ _____
.....	\$ _____
F. Fees for Other Authorized Services (Specify) .....	\$ _____
.....	\$ _____
.....	\$ _____
.....	\$ _____
G. Recreational Facilities and Services .....	\$ _____
.....	\$ _____
.....	\$ _____
.....	\$ _____
H. Other Revenues (Specify) .....	\$ _____
.....	\$ _____
.....	\$ _____
.....	\$ _____
I. Provincial Debt Subsidy Grant (Provide details on page 4).....	\$ _____
.....	\$ _____
.....	\$ _____
.....	\$ _____
<b>2. TOTAL REVENUES .....</b>	<b>\$ _____</b>

**EXPENDITURES**Round off to Nearest  
Dollar**3. ADMINISTRATION**

A. Salaries .....  
 B. Office Expense .....  
 C. Other (Specify) .....  
 .....  
 .....  
 \$

**4. PROTECTION TO PERSONS & PROPERTY**

A. Fire Protection .....  
 B. Fire & Liability Insurance .....  
 C. Street Lighting .....  
 D. Other (Specify) .....  
 .....  
 \$

**5. GARBAGE COLLECTION**

A. Labour .....  
 B. Operation of Vehicles .....  
 C. Other (Specify) .....  
 .....  
 \$

**6. OPERATION & MAINTENANCE OF WATER SUPPLY AND/OR  
SEWAGE DISPOSAL SYSTEM**

A. Labour .....  
 B. Power & Pumping .....  
 C. Purification .....  
 D. Other (Specify) .....  
 .....  
 \$

**7. OTHER AUTHORIZED SERVICES**

(NEW) Recreation .....  
 Please specify  
 .....  
 \$

**8. DEBT CHARGES** (Provide details on page 4)**9. TOTAL EXPENDITURES**

\$

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## SCHEDULE OF DEBT CHARGES

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Debt Charges Summary							
Loan Number	Name of Creditor	Original Principal	Purpose	Maturity Date	Committee Portion	Province Portion	Total
<b>Total</b>							

Transcribe the Province Portion Total to Page 2 under "1 H. Provincial Debt Subsidy Grant" in the revenue section of the budget.

Transcribe the Grand Total to Page 3 under "8. Debt Charges" in the Expenditure section of the budget.