



APPLICATION FOR AMENDMENT TO OFFICIAL INSPECTION STATION CERTIFICATE

NAME & ADDRESS OF APPLICANT

Surname:		Given Name:	
Corporate Name: (if applicable)			
Trade Name: (if applicable)			
Official Station #:		Official Station Driver's License #:	
Email Address:			
STATION PHYSICAL ADDRESS		STATION MAILING ADDRESS	
Street & Number:		Street, Number, P.O. Box:	
City, Town, Village:		City, Town, Village:	
Province:		Province:	
Postal Code:		Postal Code:	
Telephone #:		Telephone #:	

PARTICULARS OF AMENDMENT:

(Check appropriate box and provide details)

- | | |
|--|---|
| Change Name <input type="checkbox"/> | Change Location <input type="checkbox"/> |
| Change Physical Address <input type="checkbox"/> | Change Mailing Address <input type="checkbox"/> |
| Delete OR Add Service <input type="checkbox"/> | Other <input type="checkbox"/> |
| Delete Mechanic <input type="checkbox"/> | Add Mechanic <input type="checkbox"/> |

- Complete this section when adding or deleting mechanic:
- No Fee
 - Attach mechanic's certificate or affidavit with driver's license

	Mechanic's Name:
	Mechanic's Driver's License:
	Mechanic's Signature:
	Owner's Signature:

Dated at _____ NL, this _____ Day of _____
City, Town, Village Day Month Year

Certificate(s) in the Motor Vehicle Repair Trade or Heavy-Duty Repair Trade issued by Apprenticeship and Trade Certificate Division of Immigration, Population Growth and Skills must be filed for inspection mechanic(s) who are engaged in the inspection of commercial vehicles, buses, school buses, disabled passenger vehicles and salvage vehicles. Inspection mechanics who are engaged in the inspection of cars, light trucks, light trailers & vans must provide a completed affidavit with a minimum of 5-year experience in the motor vehicle repair trade.

Amendment Applications **MUST** be accompanied by an application fee of \$50.00 (with exception to adding or deleting mechanics). The request can be forwarded by:

Mail:
National Safety Code
Motor Registration Division
P.O. Box 8710
St. John's NL A1B 4J5

Email:
oiss@gov.nl.ca

- As credit card information cannot be taken by email, clerk will reach out by contact number provided for payment.