

Chapter 7: Transportation Benefits

(ii) Household Moving and Storage

Intent:	To provide information for applicants/recipients who require transportation because they have to move from their current accommodations.
Act: (if applicable)	N/A
Regulations:	19 (5) (a) for transportation, an amount determined by the prevailing commercial rates
Overview: (if applicable)	N/A
Policy:	<ul style="list-style-type: none"> • Program Supervisor/Regional Manager must establish acceptable practices and rates to be paid within the local communities served by the appropriate district and between adjacent communities. • Transportation costs to move furniture by the most economical arrangement can be considered when it is necessary for a recipient to move because of safety, inadequate housing, excessive heating costs or medical reasons. • The recipient must obtain approval of transportation costs prior to the move and provide an invoice from the person or company who provided the transportation and/or is storing the furniture. • Transportation to move furniture because of an eviction may only be considered in an emergency situation and must be set up as an overpayment. • Income Support may also be provided to cover the cost of storage of household furniture in special situations, i.e. a recipient was hospitalized or institutionalized for an extended period of time.

Procedure:	<p>Client Services Officer must:</p> <ul style="list-style-type: none">• if a request for transportation is made due to eviction, determine if an emergency situation exists;• advise recipient, if transportation is provided because of an eviction, the amount provided for transportation will be set up as an overpayment; and• ensure the invoice was be signed/authorized by the recipient before payment is made.
Authority Level:	Client Services Officer
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