

Active NL Fund Guidelines

The Active NL Fund is designed to support active healthy living. Funding is available for initiatives, infrastructure, and equipment that increases participation in physical activity, sport, active recreation, and supports healthy eating for individuals of all ages.

Who can apply?

Not-for-profit, community-based groups and organizations, municipalities, Indigenous Governments, Local Service Districts and schools are eligible to apply.

How much funding is available?

Criteria	Funding Level
<p>Requests that develop, deliver, purchase or upgrade active healthy living infrastructure, equipment and initiatives targeted at increasing physical activity, sport, active recreation, and healthy eating for all individuals of all ages.</p> <p><i>*Note: Applicants from unincorporated, not for profit organizations, are only eligible to receive a maximum of \$1,000.</i></p>	<p>Up to \$10,000*</p>
<p>Requests for active healthy living infrastructure, equipment, and/or initiatives that:</p> <ul style="list-style-type: none"> • Offer significant active healthy living benefits; • Is available to a large number of individuals, across all ages and abilities; • Funding sources beyond the requested amount and/or leveraged funding have been confirmed; • Offers economic and community benefits; and, • A need for increased funding support is demonstrated. 	<p>Greater than \$10,000</p>

What are the eligibility requirements?

Community groups or organizations requesting over \$1,000 are required to be incorporated and in good standing as a non-profit organization in Newfoundland and Labrador. For information on the incorporation process or to confirm your organization is in good standing, please visit [Companies and Deeds Online](#).

To be eligible for funding, applicants must reside in Newfoundland and Labrador and funding must be used in Newfoundland and Labrador.

Final reports are due within 30 days of project completion and not later than one year from funding approval. Applications received from applicants who have not submitted final reports for previously approved projects within this time frame will not be accepted.

Applications will **not be accepted** from a provincial health authority, regional health council government agency, or from individuals. Schools are eligible to seek funding for active healthy living infrastructure and equipment **only**.

What types of expenditures are eligible?

Active NL funding is intended to provide support for proposed initiatives, infrastructure, or equipment, rather than subsidize total costs. Not all expenses are eligible to receive funding, and applicants may have all, some or none of their items approved. Examples of these expenditure types may include:

Eligible Expense Examples

- Sport, active recreation, physical activity and/or healthy eating equipment (maximum of \$1,500 per large healthy eating appliance/equipment);
- Exercise and adaptive/specialized exercise equipment (i.e. treadmill, elliptical, stationary bicycle, etc.). Equipment must be accessible for use in spaces available to the public;
- Trail upgrades, repairs, and/or development of new or existing trails;
- Equipment, infrastructure, and other supports required to develop or expand an active street and/or transportation initiative;
- Development or upgrades to outdoor/indoor recreation and sport infrastructure/spaces;
- Active healthy living initiatives (i.e. active recreation and healthy eating education programs, ongoing recreation, and other active healthy living initiatives);
- Associated costs for regional, provincial, and/or national sanctioned sporting events for youth or adult sport participants (i.e. facility upgrades, equipment, supplies, etc.);
- Labour costs, when completed by a certified professional where required (i.e. electrical, plumbing, carpentry, etc.); and/or,
- Playground equipment approved by the Canadian Standards Association (CSA).

Ineligible Expense Examples

- Expenses related to the development or upgrading of land/facilities where the applicant has not demonstrate land ownership/entitlement;
- Work undertaken/completed prior to approval of the application;
- Site or land improvements for parking and/or beautification purposes;
- Motorized vehicles used only for transportation (i.e. cars, boats, ATVs, etc.);
- Core operational costs (i.e. core salaries, utilities, etc.);
- Facility rental costs when the facility is owned/operated by the applicant;
- Personal vehicle mileage, expenses and/or gas;
- Awards, gift cards, prizes, clothing, footwear, uniforms, alcohol, banquets, catering equipment and meals;
- Equipment or fees related to high risk/cost activities (i.e. trampolines, fireworks, etc.); and/or,

- Re-granting initiatives, fundraising drives, scholarships or bursaries.

The examples provided are not exhaustive. Should applicants have questions on the eligibility of their request, they are encouraged to submit their inquiries prior to finalizing their application for submission.

What is the application deadline?

The deadline for applications is **October 31, 2023**, with funding decisions made up to March 31, 2024. In the event of extenuating circumstances, applications may be accepted beyond the deadline.

How to Apply?

Applicants must submit their completed [Active NL Fund 2023-2024 application](#) electronically to activenl@gov.nl.ca. All applications must be received on, or before, the deadline for applications.

Each application must include the following:

- A signed and completed application form;
- A detailed budget outlining the project request including expenses and revenues;
- Quotes for all infrastructure and equipment requests;
- A maintenance plan for all infrastructure and equipment requests;
- Proof of land ownership or license to occupy when applying for trail upgrades; and
- Confirmation from facility owner approving proposed facility upgrades/development.

Incomplete applications **will not be accepted**. It is the applicant's responsibility to ensure all requirements are submitted prior to the deadline.

How will payments be processed?

Grants awarded will be paid in one installment through electronic funds transfer. Successful applicants must be set up as a vendor in the Department of Finance's financial management system to receive funds. Successful applicants will be notified of the process required for vendor set up if funding is approved.

What are the reporting requirements?

Final reports are due within 30 days of project completion, and not later than one year from funding approval. Applications received from applicants who have not submitted final reports for previously approved projects within this time frame will not be accepted. The final report can be found at the following link: <https://www.gov.nl.ca/tcar/funding-programs/active-nl/>.

For further information please contact:

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