

COR/2018/03484

To: All Municipalities, Local Service Districts, Engineering Consultants, Regional Service Boards and Inuit Community Governments

Re: Call for 2019-20 Municipal Capitals Works and Cost-Shared Funding Program Applications

Date: October 15, 2018

The Department of Municipal Affairs and Environment (MAE) is inviting applications for its 2019-20 cost-shared funding programs. Applications will be used for the Municipal Capital Works program as well as the new Investing in Canada Infrastructure Program. **The deadline to submit applications for these programs is December 21, 2018.**

Applicants should note that program funding is subject to budget appropriations for fiscal year 2019-20.

Cost-share ratios for the Municipal Capital Works and Multi-Year Capital Works programs vary based upon project categories and population, as outlined below:

Municipal Capital Works and Multi-Year Capital Works

| Project Category | Population | Municipal Share | Provincial Share |
|--|----------------------|-----------------|------------------|
| Water, Waste Water, Disaster Mitigation | Less than 3,000 | 10% | 90% |
| | 3,000 and 7,000 | 20% | 80% |
| | Greater than 7,000 | 30% | 70% |
| Recreation Projects, Buildings, Fire Halls | All population bands | 40% | 60% |
| Roads and other funding requests | All population bands | 50% | 50% |

As announced on October 5, 2018, new cost-share ratios have been introduced for new municipal roads and community centres projects under the Investing in Canada Infrastructure program.

Cost-share ratios for this new program vary by program stream, population, and other criteria, as follows:

Investing in Canada Infrastructure Program

| Cost Sharing for Municipal Projects* | | | | |
|--|-------------------------------|------------------|---------------------|--------------------|
| Stream | Population/ Other Criteria | Federal Share | Provincial Share | Municipal Share |
| Public Transit Improved capacity, quality or access to existing public transit networks (St. John's and Corner Brook only) | New construction/expansion | 40.00% | 33.33% | 26.67% |
| | Public transit rehabilitation | 50.00% | 33.33% | 16.67% |
| Green Infrastructure** Includes Climate Change Mitigation; Adaption, Resilience, Disaster Mitigation; and Environmental Quality sub-streams | Population less than 3,000 | 40.00% | 50.00% | 10.00% |
| | Population of 3,000 to 7,000 | 40.00% | 40.00% | 20.00% |
| | Population greater than 7,000 | 40.00% | 30.00% | 30.00% |
| Community, Culture and Recreation Includes increased access to and/or quality of cultural, recreational and/or community infrastructure | All population bands | 33.33% | 33.33% | 33.33% |
| Rural and Northern Communities Includes improved and more reliable road, air, and marine infrastructure, improved food security, improved broadband connectivity, more efficient and/or reliable energy and potential projects under other streams | Population less than 100,000 | 33.33% | 33.33% | 33.33% |

Projects that are regional in nature under any program will continue to qualify for a 10 per cent lower municipal share (unless the project already falls into the 90/10 category).

In addition to changes in cost-share ratios, please note the following changes for 2019-20 programs:

- All applications are now required to complete a **Provincial Climate Lens Checklist**, which is intended to help ensure that climate change considerations are fully and appropriately integrated into infrastructure projects.

- Certain projects applying for funding under the Investing in Canada Infrastructure Program may also require the completion of **federal climate lens assessments**. Additional information and guidance on these requirements is outlined at www.mae.gov.nl.ca/capital_works/pdf/Climate_Lens_Assessment_Requirements.pdf
- The **eligibility criteria for non-municipal applicants has been expanded for the Investing in Canada Infrastructure Program**, as outlined at: www.mae.gov.nl.ca/capital_works/pdf/General_Program_Requirements.pdf

As with the 2018-19 programs, all projects must strictly adhere to approved project budgets. To support this process, MAE allows for reasonable contingency allocations to be included within the project budget, in accordance with the Cost Contingency Allowance Policy, available at www.mae.gov.nl.ca/capital_works/pdf/CW_Cost_Contingency_Allowance.pdf. **Once a project has been approved, no additional funding will be provided by MAE.**

As in previous years, MAE will be utilizing the Municipal Support Information System (MSIS), for the submission of applications and project status reports. Applicants can access the application website at msis.gov.nl.ca/MSIS.

To gain access to the online application site, users require a **USER ID and PASSWORD**. **To obtain a USER ID and PASSWORD**, please contact the System Administrator, Heather Roberts at MA-InfoManagement@qov.nl.ca or (709) 729-5498.

Applicants should note that all applications submitted during funding programs in previous fiscal years are no longer considered active, and will not be considered for the 2019-20 programs. If the project remains a priority for the community, the application must be re-submitted through MSIS. While applications do not need to be re-entered for already-approved projects, please note that new applications are required for new phases of proposed projects that have not yet been approved/funded.

All applicants are encouraged to clearly describe the importance of the proposed project and long term benefits to the Town. **When submitting applications that are intended to be considered under ICIP, please ensure to select the applicable ICIP program outcome as a Project Benefit in the MSIS application.**

The following items **MUST be submitted** with the online application by the December 21, 2018 deadline. These items can be uploaded using the documents section of MSIS, and templates are available at: www.mae.gov.nl.ca/capital_works/proposed.html:

- Financial Evaluation Form
- Resolution of the Local Government authorizing the application
- Project Cost Estimates, including reasonable contingency, per the
- Drawing indicating the location and scope of the proposed project
- Provincial Climate Lens checklist

Please note that MAE will not be providing financial assistance for any costs associated with preparing project cost estimates or preparing or submitting applications for funding.

Questions regarding the application process can be directed to the appropriate contact:

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Sincerely,



DAN MICHEILSEN
Assistant Deputy Minister

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cc: MHAs, Regional Manager, Regional Engineers