

COR/2012/07078

CIRCULAR

To: All Engineering Consultants

Re: Changes to Front End Documents and Master Specifications

Date: August 16, 2012

Front End Documents **Tender Forms**

For those projects that have not yet been tendered, please be advised that effective August 16, 2012 the following changes have been made to the Department of Municipal Affairs' (DMAs') Tender Forms for Stipulated Price and Unit Price Tenders:

1. Tender Forms are no longer linked to Department of Transportation and Works website. Tender Forms and Appendices can now be found on DMA's website under Publications at the following link:
http://www.ma.gov.nl.ca/ma/publications/capital_works/index.html
2. Tender Forms are revised as follows:
 - a. Format is now a fillable pdf form;
 - b. Page 1: delivery address is changed; reference to drawings list in Appendix B is removed from item 1; substantial completion timeframe in item 2 has changed from 'months' to 'working days'.
 - c. Appendices have changed.

Municipal Water, Sewer and Roads Master Construction Specifications

Changes are as follows:

1. The ORDER FORM has been removed from the Master Specifications.
2. Refer to USER'S GUIDE, page 1 of 6:

Section titled 'Preparation of Project Documents' – removed the statement '(Use sample included in Master Spec)' that followed Supplementary General Conditions.

3. Refer to USER'S GUIDE, page 3 of 6:

Change item .8 to read:

'Insert the following statement "Upon receipt of the purchase price indicated above, (Non-refundable HST included) plans and specifications may be obtained from (consultant's name, address, telephone # & fax #) and viewed at the offices of the Newfoundland and Labrador Construction Association. Tenders addressed to the Deputy Minister of Municipal Affairs must be delivered to Tendering and Contracts at Ground Floor, East Block, Confederation Building, P. O. Box 8700, St. John's, NL, A1B 4J6 (Ph.: 709.729.3786, Fax: 709.729.6729), and be submitted on forms and in sealed envelopes, clearly marked as to the contents. Tenders will be opened immediately after the tender closing time."



**Randy Dillon, P. ENG.
Director
Engineering and Land Use Planning**

/jl

cc: Mr. Cluney Mercer, P. Eng.
cc: Mr. Cory Grandy, P. Eng.
cc: Mr. Frank Huxter, P. Eng.

cc: Mr. Dan Hynes, P. Eng.
cc: Mr. Dan Noseworthy