

COR/2025/02324

CIRCULAR

To: All Municipalities, Local Service Districts, Inuit Community Governments, and Consultants

Re: Year-end Claims for Municipal Infrastructure Programs

Date: March 7, 2025

This will serve as a reminder that the date for the receipt of claims for payment of the federal and/or provincial share for all goods, works, and services performed for Municipal Infrastructure Projects up to March 31, 2025 is April 17, 2025.

In order to avoid delays in processing claims for payment, please ensure that all claims are submitted through the Municipal Support Information System (MSIS), and that all supporting documents are also uploaded with the claim.

It is imperative that invoices for all goods, works, and services performed up to March 31, 2025 be received by **April 17, 2025**, as there is no provision in the Department's 2025-2026 budget for these expenditures.

Should you have any questions specifically related to these specifications, feel free to reach out to your local regional office.

Sincerely,



Kim Kieley, P. Eng., FEC
Director – Municipal Infrastructure
Transportation and Infrastructure

Work together...work safely.