

MEMORANDUM

To: Municipalities / LSD's / Engineering / Architectural Consultants

Re: 2012/2013 Expenditure Forecast
Canada/Newfoundland & Labrador Infrastructure Programs

Date: December 8, 2011

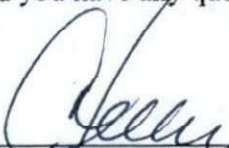
The Department of Municipal Affairs is in the process of submitting its requirements for the 2012/2013 fiscal year to Treasury Board Secretariat. **In order to achieve sound financial management of the Province's finances, it is critical that consultant's provide the most accurate cash flow projections as possible.**

Attached herewith is a list of your ongoing projects, together with the approved funding. I would appreciate your providing an estimate of the proposed expenditures to March 31, 2012, projected carryovers into the 2012/2013 – 2013/2014 fiscal years, projected final cost of the project, expected completion date, and any projected variances for each project. The Department will not accept the projected final costs of a project as being the amount of funds approved. All surplus funding must be reported in order that it can revert to the appropriate Infrastructure Program for redistribution.

Your assistance in completing the attached form and returning it to Mr. Denis Hickey by January 13, 2012 would be greatly appreciated. (Fax # 729-7491 or email dghickey@gov.nl.ca)

Consultants/Municipalities are reminded that payment for all works and services performed up to March 31, 2012 for the Federal/Provincial shares of ongoing projects, must be dated prior to March 31, 2012, and invoiced to the Department of Municipal Affairs no later than April 6, 2012.

Should you have any questions regarding this matter, please feel free to contact Mr. Denis Hickey at 729-1678.



CLUNEY MERCER, P. ENG.
Assistant Deputy Minister
Municipal Engineering & Planning Branch

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Attach.

cc: Mr. D. Hickey
cc: Regional Directors
cc: Regional Engineers