

REQUEST

Extension of Water and Sewer Laterals onto Private Property

MI Project Number		Request Date	
Project Title			
Ultimate Recipient			
Explanation for request to use funding to install service lines within 1.5m of house			
Describe the reason for the request, including the cause. Indicate why it is not feasible for the homeowner to install.			
List civic address for the homes being connected. Indicate if it is water, sanitary or both. Add table if necessary			
Address	Service		
	Water <input type="checkbox"/>	Sanitary <input type="checkbox"/>	Both <input type="checkbox"/>
	Water <input type="checkbox"/>	Sanitary <input type="checkbox"/>	Both <input type="checkbox"/>
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Estimate to Install Installation from center of pipe or center of road to 1.5m away from foundation Curb stop to be installed per specifications Project costs cannot cover the final connect to the home All trenching, materials and reinstatement Maximum length 40m			
Number of locations	A		
Cost per location (including tax) *	B	\$	
Total Estimate including tax	C = A x B	\$	
Cost Recovery			
Number of locations	D		
Cost Recovery fee per household per connection (fixed at 750.00 incl tax)	E		\$750.00
Total Cost Recovery Fee (incl HST)	F = D x E	\$	
Eligible Costs			
Total Estimate Cost (incl HST)	C	\$	
Total Cost Recovery (incl HST)	F	\$	
Total cost to project (incl HST)	G = C - F	\$	
Funding Impacts			
Approved Funding (incl HST)		\$	
Value of all work committed in contracts to date (incl HST)		\$	
Total eligible cost to install services (incl HST)	G	\$	
Is there funding available in the project budget	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Will this change the completion date of the project, extending it past the approved funding timeline?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Policy Acknowledgements by Ultimate Recipient			
This policy applies to residential buildings only. To be eligible, houses must be a permanently occupied residence. Summer residence, cottage, cabins etc. are not eligible	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
The Ultimate Recipient will collect the cost recovery fee from the homeowners.	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
The maximum service lateral trench length is 40 m from the center of the main or the center of the road right-of-way, whichever is applicable or favors the homeowner.	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
The project shall not pay for the connection to the house	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Homeowner is responsible for the final connection to the home and all future maintenance of the services installed on their property	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
If this work puts the project over budget post tender, the UR will fund all over runs.	YES <input type="checkbox"/>	NO <input type="checkbox"/>	

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Ultimate Recipient Certification			
Signature of Board or Council Representative (not consultant)			
Resolution of Council/Board attached. (REQUIRED in all cases)		YES <input type="checkbox"/>	NO <input type="checkbox"/>
		Motion # -	
Name (print)		Signature	
Title		Date	
Departmental Review (internal use only)			
Project Representative Review			
Comments:			
Support <input type="checkbox"/>	Oppose <input type="checkbox"/>		
		Date	Name (print) & Signature
Regional Engineer			
Comments:			
Support <input type="checkbox"/>	Oppose <input type="checkbox"/>		
		Date	Name (print) & Signature
Director			
Comments:			
<input type="checkbox"/> Allowable under the policy <input type="checkbox"/> Not allowable under the policy <input type="checkbox"/> Allow the following exceptions:			
Approved value of work to be completed using project funds -			
Approve <input type="checkbox"/>	Reject <input type="checkbox"/>		
		Date	Name (print) & Signature

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[illegible]