

Project Name:	Payment Period			
MI Project Number:	From:			
Owner's Name:	To:			
Consultant's Name:				
Contractor's Name:	Claim No.:			
Address:	Contractor Invoice #:			
GST Registration Number:	*Contractor's invoice must be attached.			
Original Contract (Not Including HST)	Aggregate Value of Approved Change Orders	Revised Subtotal (Not Including HST)	15 % HST	Total Authorized
Petroleum Products Adjustment Worksheet				
Has been submitted for change order approval prior to this submission?		<input type="checkbox"/> Yes <input type="checkbox"/> N/A		
Force Account				
Has been submitted for change order approval prior to this submission?		<input type="checkbox"/> Yes <input type="checkbox"/> N/A		
Date of Substantial Performance Certificate _____ or <input type="checkbox"/> N/A				
<u>If certificate has been issued, attach completed Form 12 – Certificate of Substantial Performance for first payment after Substantial and updated Deficiency List for all payments after.</u>				
Has Holdback been released? <input type="checkbox"/> Yes or <input type="checkbox"/> No				
1.	Total Value of The Work Done			
2.	Total Value of Material Delivered to Site			
3. (a)	Total Value, Work, Materials (1+2)			
(b)	Less Allowance (Value from attached Form 7 (A+B) or N/A)			
(c)	Less Deficiencies (Value from attached Form 12 or N/A)			
(d)	Amount Due (3a – 3b – 3c)			
(e)	Less (10 %) Hold Back (10% of item 3d or N/A if Holdback is released)			
(f)	Net Total, Work, Material (3d – 3e)			
(g)	Less Previous Payments (item 3f from previous claim)			
(h)	Subtotal this invoice (3f – 3g)			
(i)	Harmonized Sales Tax 15% (of item 3h)			
	NET AMOUNT DUE (3h + 3i)			
MI pays Holdback to Owner. Value keyed into MSIS should result in an updated value under Total Cost to Date (\$) that equals 3.(d) plus HST.				

Contractor: _____

Date: _____

Consultant: _____

Date: _____